

**COBB COUNTY
EMERGENCY
MANAGEMENT AGENCY**

**LOCAL EMERGENCY
OPERATIONS PLAN**

Updated on 09/30/2004

Approved by GEMA on 10/19/2004

TABLE OF CONTENTS

	PAGE
PREFACE	1
LOCAL RESOLUTION	2
DISTRIBUTION LIST	5
EMERGENCY SUPPORT FUNCTION RESPONSIBILITIES	8
BASIC PLAN	12
EMERGENCY SUPPORT FUNCTIONS	
1 ESF 1 - Transportation	ESF 1 - 1
2 ESF 2 - Communications and Warning	ESF 2 - 1
3 ESF 3 - Critical Infrastructure	ESF 3 - 1
4 ESF 4 - Fire Services	ESF 4 - 1
5 ESF 5 - Law Enforcement Services	ESF 5 - 1
6 ESF 6 - Emergency Management Services	ESF 6 - 1
7 ESF 7 - Volunteer Services	ESF 7 - 1
8 ESF 8 - Health and Medical Services	ESF 8 - 1
9 ESF 9 - Animals and Animal Industry Services	ESF 9 - 1
APPENDICES	
A Hazard Profile	A - 1
B Local Map (Optional)	B - 1
C Chart of Primary and Support Agencies	C - 1
D Local Agency Contact Information	D - 1
E Local Government Official Contact Information	E - 1
F Other Agency Contact Information	F - 1

G	Emergency Shelter Information	G - 1
H	Hazardous Materials Facilities	H - 1
I	Public Information Procedures	I - 1
J	Media Contact Information	J - 1
K	Communications and Warnings	K - 1
L	Glossary	L - 1
M	References	M - 1

ANNEXES

PREFACE

This comprehensive local emergency operations plan is developed to ensure prior mitigation and preparedness, appropriate response, and timely recovery from natural or man-made hazards affecting this jurisdiction. The plan is organized based on the jurisdictional authority of the local government for emergency management and contains specific emergency support functions that must be provided during emergencies. Standard Operating Procedures (SOPs) are the responsibility of the lead community agency or organization for each emergency support function in coordination with other assisting agencies and organizations.

The plan consists of three sections:

1. *Basic Plan* - outlines the legal basis, situations and assumptions, responsibilities, concepts of operations, direction and coordination of local emergency operations;
2. *Emergency Support Functions* - states specific services and assistance to be provided, describes the lead agency's responsibility and/or authority, includes assisting agencies and organizations responsibilities, and indicates the direction and coordination of each function;
3. *Appendices*

Hazard Profile - describes natural or man-made situations most likely to affect this emergency management jurisdiction; and

Other Appendices - identify components that are specific to this emergency management jurisdiction (e.g., contacts and resource capabilities).

4. *Annexes*

**COBB COUNTY EMERGENCY MANAGEMENT AGENCY
RESOLUTION
FOR EMERGENCY MANAGEMENT**

(Revised July 2000)

SECTION I - DEFINITION

"Emergency Management means the preparation for the carrying out of all emergency functions other than functions for which military forces are primarily responsible to prevent, minimize, and repair injury and damage resulting from emergencies, energy emergencies, disasters, or the imminent threat thereof, of manmade or natural origin These functions include, without limitation, fire-fighting services; police services [public safety]; medical and health services; rescue; engineering; warning services; communications; defense from radiological, chemical, and other special weapons; evacuation of persons from stricken areas; emergency welfare services; emergency transportation; [nuclear power] plant protection; temporary restoration of public service utility services; and other functions related to civilian protection, together with all other activities necessary or incidental to the preparation for and carrying out of the foregoing functions." (*Georgia Emergency Management Act of 1981, As Amended December 1992, Chapter 3, Article 1, 38-3-3.*)

SECTION II - LOCAL ORGANIZATION FOR EMERGENCY MANAGEMENT

"In cases where a county has an organization for emergency management, such organization shall include participation by each city within the county unless the governing authority of any particular city elects to implement its own organization for emergency management. Any two or more of the above-mentioned political subdivisions may, with the approval of the director, contract with each other so as to form one emergency management organization for the entire area included in the bounds of the contracting political subdivisions. The executive officer or governing body of the political subdivision is authorized to nominate a local director to the director of emergency management who shall have the authority to make the appointment." Upon appointment, the local emergency management agency director shall have direct responsibility for the organization, administration, and operations of the local organization for emergency management, subject to the direction and control of the executive officer or governing body and shall serve at the pleasure of such executive officer or governing body. The local director shall:

- * maintain an emergency management office in a building owned or leased by the political subdivision and the director or designee shall be available or on call at all times beyond working hours
- * develop, in conjunction with public and private agencies/organizations that have responsibility for designated emergency support functions, plans for responding to and recovering from disasters [and/or emergencies]
- * respond to emergency scenes, command posts, and operation centers
- * coordinate emergency response of public and private agencies and organizations

- * attend training and meetings convened by the appointing authority or the (state emergency management) director
- * develop or cause to be developed, in collaboration with other public and private agencies within the state, mutual aid arrangements, consistent with state plans and programs, for reciprocal emergency management aid and assistance in case of emergency or disaster too great to be dealt with unassisted
- * enter into mutual aid agreements, subject to approval of the Governor, with emergency management agencies or organizations in other states for reciprocal emergency management aid and assistance in case of emergency or disaster too great to be dealt with unassisted (Chapter 3, Article 3, 38-3-27 and 38-3-29.)

SECTION III - LOCAL EMERGENCY MANAGEMENT POWERS

Each political subdivision shall have the emergency management power and authority to: *appropriate and expend funds; execute contracts; obtain and distribute equipment, materials, and supplies; provide for the health and safety of persons and property, including emergency assistance to victims; direct and coordinate development of local emergency management plans and programs in accordance with federal and state policies and plans; appoint, employ, remove or provide, with or without compensation, chiefs of services, warning personnel, rescue teams, auxiliary fire and police personnel, and other emergency management workers; establish a primary and one or more secondary control centers to serve as command posts; and acquire, temporarily or permanently, by purchase, lease or otherwise [identify] sites required for installation of temporary housing units and prepare or equip such sites.* (Chapter 3, Article 2, 38-3-27.)

SECTION IV - LOCAL EMERGENCY MANAGEMENT FINANCIAL ASSISTANCE

A county or municipality shall be entitled to receive [federal disaster] funds if the local emergency management organization has met all state and federal requirements to receive such funds. Qualifications include: *legal establishment of an emergency management organization by local ordinance or resolution; a legally appointed local director who has been endorsed and appointed by the Georgia Emergency Management Director; an approved emergency and disaster plan with all applicable annexes [Emergency Support Functions]; and an approved fiscal year program and other necessary compliance documents.* (Chapter 3, Article 2, 38-3-27.)

SECTION V - IMMUNITY OF STATE AND POLITICAL SUBDIVISIONS

"Neither the state nor any political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity." *Immunity does not apply in cases of willful misconduct, gross negligence or bad faith.* (Chapter 3, Article 2, 38-3-35.)

SECTION VI - LOCAL EMERGENCY MANAGEMENT AGENCY PLAN

The Cobb County Emergency Management Agency has developed, in partnership with local government and community agencies/organizations which have primary responsibility for emergency support functions, an approved emergency management plan. A copy of this plan and/or major revisions are being submitted to the Georgia Emergency Management Agency by the local Emergency Management Agency Director, in coordination with the undersigned local government officials or legally appointed successors. It is understood that the Georgia Emergency Management Agency will review this plan for compliance with all federal and state requirements.

As authorized local government officials, we understand and agree to the requirements of the Georgia Emergency Management Act of 1981, as amended, as stated in this resolution.

signature date

signature date

title

title

signature date

signature date

title

title

signature date

signature date

title

title

signature date

signature date

title

title

signature date

signature date

title

title

All applicable elected local government officials to include the Chairperson of the County Commission, Mayor(s) of Municipalities, and/or Chief Executive Officer for the jurisdiction(s) should sign this resolution

DISTRIBUTION LIST

Agency	Number of Copies
Acworth Police Department	1
Acworth Power	1
American Red Cross	2
Austell Communications 911	1
Austell Fire Department	1
Austell Police Department	1
CERT (Community Emergency Response Team)	1
Cobb / Douglas Boards of Health	1
Cobb Board of Education Dept. of Public Safety	1
Cobb County 911 / Communications	1
Cobb County Animal Control	1
Cobb County Communications Department	1
Cobb County Department of Family/Children Services	1
Cobb County Department of Public Safety	1
Cobb County Department of Transportation	1
Cobb County DOT - Transit Division	1
Cobb County Emergency Management Agency	5
Cobb County Fire and Emergency Services	3
Cobb County Manager's Office	1
Cobb County Marietta Water Authority	1

Cobb County Medical Examiner's Office	1
Cobb County Police Department	3
Cobb County Resource Council, Inc.	1
Cobb County School District - Transit Division	1
Cobb County Sheriff's Office	2
Cobb County Water System	1
Cobb EMC	1
Cobb Public Services Agency	1
Dobbins Fire and Emergency Services	1
Emory-Adventist Hospital	1
Georgia Department of Agriculture	1
Georgia Mutual Aid Group	1
Georgia Power Company	1
Georgia State Patrol	1
Georgia State Patrol Aviation	1
Georgia VOAD	1
Greystone Power	1
Kennesaw 911	1
Kennesaw Police Department	1
Marietta Board of Light and Water	1
Marietta Fire Department	1
Marietta Police Department	1
Marietta Power	1
Powder Springs Police Department	1
Smyrna Communications 911	1

Smyrna Emergency Management Agency	1
Smyrna Fire Department	1
Smyrna Police Department	1
Wellstar Cobb Hospital	1
Wellstar Kennestone Hospital	1

EMERGENCY SUPPORT FUNCTION RESPONSIBILITIES

EMERGENCY SUPPORT FUNCTION	AGENCY/ORGANIZATION
1. Transportation	PRIMARY AGENCY
	Cobb County DOT - Transit Division
	SUPPORT AGENCIES
	Cobb County School District - Transit Division
2. Communications & Warning	PRIMARY AGENCY
	Cobb County 911 / Communications
	SUPPORT AGENCIES
	Austell Communications 911
	Cobb County Emergency Management Agency
	Kennesaw 911
	Smyrna Communications 911
3. Critical Infrastructure	PRIMARY AGENCIES
	Cobb County Department of Transportation
	Georgia Power Company
	SUPPORT AGENCIES
	Acworth Power
	Cobb County Marietta Water Authority
	Cobb County Water System
	Cobb EMC
	Greystone Power
	Marietta Board of Light and Water
	Marietta Power

4. Fire Services and Life Safety	PRIMARY AGENCIES
	Cobb County Fire and Emergency Services
	SUPPORT AGENCIES
	Acworth Police Department
	Austell Fire Department
	Austell Police Department
	Cobb County Police Department
	Cobb County Sheriff's Office
	Dobbins Fire and Emergency Services
	Georgia Mutual Aid Group
	Georgia State Patrol Aviation
	Kennesaw Police Department
	Marietta Fire Department
	Marietta Police Department
	Powder Springs Police Department
	Smyrna Fire Department
	Smyrna Police Department
5. Law Enforcement Services	PRIMARY AGENCIES
	Cobb County Medical Examiner's Office
	Cobb County Police Department
	SUPPORT AGENCIES
	Acworth Police Department
	Austell Police Department
	Cobb / Douglas Boards of Health
	Cobb County Police Department

	Cobb County Sheriff's Office
	Georgia State Patrol
	Kennesaw Police Department
	Marietta Police Department
	Powder Springs Police Department
	Smyrna Police Department
6. Emergency Management Services	PRIMARY AGENCIES
	Cobb County Communications Department
	Cobb County Department of Family/Children Services
	Cobb County Emergency Management Agency
	Cobb County School District - Transit Division
	SUPPORT AGENCIES
	Acworth Police Department
	American Red Cross
	Austell Police Department
	Cobb / Douglas Boards of Health
	Cobb County Department of Family/Children Services
	Cobb County Department of Transportation
	Cobb County Fire and Emergency Services
	Cobb County Police Department
	Cobb County Sheriff's Office

	Cobb Public Services Agency
	Kennesaw Police Department
	Marietta Police Department
	Powder Springs Police Department
	Smyrna Police Department
7. Volunteer Services	PRIMARY AGENCIES
	Cobb County Emergency Management Agency
	SUPPORT AGENCIES
	American Red Cross
	CERT (Community Emergency Response Team)
	Georgia VOAD
8. Public Health, Environmental, and Medical Services	PRIMARY AGENCY
	Cobb / Douglas Boards of Health
	SUPPORT AGENCIES
	Cobb County Fire and Emergency Services
	Emory-Adventist Hospital
	Wellstar Cobb Hospital
	Wellstar Kennestone Hospital
9. Animals & Animal Industry	PRIMARY AGENCY
	Cobb County Animal Control
	SUPPORT AGENCIES
	Georgia Department of Agriculture

BASIC PLAN

I. INTRODUCTION

This plan establishes a framework for emergency management planning and response to: prevent emergency situations; reduce vulnerability during disasters; establish capabilities to protect residents from effects of crisis; respond effectively and efficiently to actual emergencies; and provide for rapid recovery from any emergency or disaster affecting the local jurisdiction.

II. PURPOSE

To prevent or minimize injury to people and damage to property resulting from emergencies or disasters of natural or man-made origin.

III. SITUATIONS AND ASSUMPTIONS

A. Situations - this jurisdiction has identified hazards having the potential to disrupt day-to-day activities and/or cause extensive property damage, personal injury, and/or casualties. (Priority for emergency management planning is based on the Hazard Profile contained in Appendix A.)

B. Assumptions - local government assumes responsibility for emergency management operations and commits all available resources to save lives, minimize personal injury and property damage. Assistance from other jurisdictions, the state and/or federal government may be available, under certain circumstances, when emergency or disaster response and recovery operations exceed local government capabilities and a local state of emergency has been declared.

IV. CONCEPT OF OPERATIONS

A. Program of Emergency Management

The person responsible for the emergency management program within a county will be the Chairperson of the County Commission. For a municipality, the Mayor will have this responsibility. Within a consolidated government, the Chief Executive Officer will be the responsible party. The designated official provides direction and coordination to the EMA director. While during the activation of this Local Emergency Operations Plan each municipality will retain its autonomy, they will be expected to respond according to a standardized unified incident command system.

B. Phases of Emergency Management

1. Mitigation - Mitigation activities may prevent the occurrence of an emergency, reduce the community's vulnerability, and/or minimize the

adverse impact of disasters or emergencies. A preventable measure, for instance, is to enforce the local building codes to minimize such situations.

2. Preparedness - Preparedness activities exist prior to an emergency to support and enhance disaster response. Planning, training, exercises, community awareness, and education are among such activities.

3. Response - Response activities address the immediate and short-term effects of an emergency or disaster. This helps to reduce casualties and damages and speed recovery. Response activities include direction and coordination, warning, evacuation, and other similar operations.

4. Recovery - Recovery activities involve restoring the community to a normal state. Short-term recovery includes damage assessment and the return of vital functions to minimize operating standards, such as utilities and emergency services. Long-term recovery activities may continue for years, when rebuilding and relocating due to damaged property.

C. Local Government Responsibilities

1. Local government is responsible for all emergency management activities in order to protect life and property from the effects of emergency situations. When operating under such conditions, the Emergency Management Agency (EMA) will utilize all available resources within the jurisdiction, including voluntary and private assets, before requesting other assistance. After the emergency exceeds the local government's capacity to respond, assistance will be requested from other jurisdictions and the Georgia Emergency Agency (GEMA). Upon a presidential declaration, assistance as requested by the state, will be provided through federal Emergency Support Functions (ESFs) and/or other resources.

2. Consistent with the state's commitment to comprehensive emergency management, this plan addresses major emergency situations which may develop in the jurisdiction other than those for which the military is primarily responsible. It outlines activities that may address mitigation, preparedness, response, and recovery. The plan emphasizes the capacity of the EMA to respond and accomplish short-term recovery.

3. The EMA director, in coordination with local government, will implement interagency coordination for emergency operations.

4. The public information designee, in coordination with local government, the EMA director, and other primary/support agencies will release all emergency information.

5. If an agency requests functional support from another agency or organization, assigned personnel and resources will be coordinated by the

agency with responsibility for the ESF.

6. Local government officials and the EMA director, in conjunction with the agency that has functional support responsibilities, will develop Memorandums of Understanding (MOUs) for effective emergency response.

7. All agencies will inform the EMA director of assigned personnel to work in the Emergency Operations Center (EOC).

D. Continuity of Government

1. Succession of Authority is the line of succession for the local government.

2. Preservation of Records addresses the protection of essential records (e.g., vital statistics, deeds, corporation papers, operational plans, resource data, personnel and payroll records, inventory lists, laws, charters, and financial documents) by the appropriate agency following an emergency or disaster.

E. Direction and Coordination

1. The Emergency Operations Center (EOC) may be staffed by representatives from agencies and organizations with emergency support functions. The EMA director provides direction and coordination for the EOC. Either full or partial activation may be required based on the severity of the emergency situation. However, if the situation warrants, the EMA director may request that the agency or organization with ESF responsibility report to the site of the emergency. If emergency operations are required within the primary EOC, or alternate EOC, or forward command post the EOC/Incident Command System (ICS) will be utilized.

2. The jurisdictions under this plan will respond to events utilizing the standardized unified incident command system recognized by the state to include the Incident Command System (ICS). ICS is a standardized on-scene incident management concept designed specifically to allow responders to adopt an integrated organizational structure equal to the complexity and demands of any single incident or multiple incidents without being hindered by jurisdictional boundaries. During events involving multiple jurisdictions or agencies, the principles of unified incident command have been universally incorporated into the National Incident Management System (NIMS). This unified incident command not only coordinates the efforts of many jurisdictions, but provides for and assures joint decisions on objectives, strategies, plans, priorities, and public communications..

3. The combined communications system of the EMA, 911 Centers, Sheriff's Office, police or fire department(s) and/or emergency communications center will be utilized to ensure contact with appropriate agencies and organizations.

4. Upon Declaration of a State of Emergency by the Governor, state resources may be obtained through GEMA.

5. Federal assistance may be requested by the Governor if a disaster occurs and the situation exceeds the capability of the state to respond. Upon a Presidential Declaration, federal disaster assistance is available.

V. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Support Functions

Most agencies and organizations within local government and the community have emergency functions to perform, in addition to their other duties. Each agency and/or organization with ESF responsibilities, in conjunction with support agencies and organizations, will develop and maintain Standard Operating Procedures (SOPs). These procedures provide for direction and coordination of ESF responsibilities.

B. Emergency Operations

Organizational responsibilities are included in each ESF. In the event that a MOU becomes necessary, coordination will be handled through the Chairperson of the county commission, Mayor of the municipality, Chief Executive Officer of the consolidated government, EMA director, and/or the agency or organization's designee with ESF responsibilities.

C. Responsibilities

1. The EMA director, under the direction of the local government, is responsible for the following:

- * Assist and advise all agencies and/or organizations in development and coordination of ESFs to ensure necessary planning;
- * Brief and train EOC personnel and volunteers as well as conduct periodic exercises to evaluate support function responsibilities;
- * Manage the EOC and/or alternate facilities for operational readiness;

- * Coordinate with other emergency management agencies, GEMA, and other emergency response organizations;
- * Maintain a list of all agency contacts including telephone, fax, and pager numbers;
- * Obtain copies of SOPs for all ESFs;
- * Update, maintain, and distribute the plan and all major revisions to agencies and organizations contained on the distribution list;
- * Advise local government officials and agencies with ESF responsibilities on the nature, magnitude, and effects of an emergency; and
- * Coordinate with public information officials to provide emergency information to the public.

2. Agencies and organizations with primary ESF responsibilities will (there may be only one primary named for each ESF):

- * Develop and maintain the ESF and SOP, in conjunction with the EMA director and other supporting agencies;
- * Designate agency and organization personnel with emergency authority to work on planning, mitigation, preparedness, and response issues to commit resources (Staff assignments should include personnel who are trained to work in the EOC);
- * Maintain an internal emergency management personnel list with telephone, fax, and pager numbers;
- * Provide for procurement and management of resources for emergency operations and maintain a list of such resources;
- * Participate in training and exercises to evaluate and enhance ESF capabilities;
- * Negotiate and prepare MOUs that impact the specific ESF, in conjunction with the EMA director; and
- * Establish procedures for keeping records, including personnel, travel, operations, and maintenance expenditures and receipts.

VI. ADMINISTRATION AND LOGISTICS

A. Services and Resources

An emergency or disaster may place great demands on services and resources. Priority will be based on essential needs, such as food, water, and medical assistance. Other services and resources will be acquired after establishing the need.

B. Commitment of Services and Resources

1. Local government will commit services and resources in order to save lives and protect property. Response agencies will first utilize services and resources available through their agency or organization. Additional needs may be met from other local governments, agencies and/or organizations through mutual-aid or MOUs. After these sources have been exhausted, additional resources will be requested from GEMA. (A service and resource directory will be developed, maintained, and updated by the EMA director. This list will be available in the EOC.)

2. Detailed records of expenditures are required by all agencies and organizations responding to a disaster for possible reimbursement, such as through an authorized federal declaration.

VII. PLANNING AND OPERATIONS

A. Local Involvement

The EMA director will coordinate the efforts of agencies and organizations responsible for plan development of ESFs and major revisions. The plan will be reviewed annually and major revisions completed, as necessary. An updated plan shall be submitted to GEMA every four years.

B. State and Local Involvement

It is necessary for emergency management planning and operations to be coordinated as well as services and resource being shared across jurisdictional boundaries. Consequently, the state may be able to assist in the local planning process (e.g., radiological, hurricane planning). The type and level of assistance will be coordinated by the EMA director. Agencies and organizations with ESF responsibilities will be involved in such planning. This assistance should be interpreted as supporting agencies with ESF responsibilities and enhancing emergency capabilities.

EMERGENCY SUPPORT FUNCTION 1 TRANSPORTATION SERVICES

Primary Agency

Cobb County DOT - Transit Division

Support Agencies

Cobb County School District - Transit Division

I. INTRODUCTION

The emergency support function of transportation services involves direction and coordination, operations, and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of transportation services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of transportation services includes the mass transportation of citizens during an emergency/evacuation and the transportation of emergency personnel, equipment and supplies as dictated by emergency operations.

II. CONCEPT OF OPERATIONS

A. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The emergency transportation function is the primary responsibility of Cobb County DOT - Transit Division. and support for this function is the responsibility of Cobb County School District - Transit Division.

B. Response Actions

1. Mitigation/Preparedness

- a. Plan and coordinate with support agencies and organizations;
- b. Maintain a current inventory of transportation resources;
- c. Establish policies, procedures, plans, and programs to effectively address transportation needs;
- d. Recruit, designate, and maintain a list of emergency personnel; and
- e. Participate in drills and exercises to evaluate transportation capabilities

2. Response/Recovery

- a. Staff the EOC when notified by the EMA director;
- b. Establish and maintain a working relationship with support agencies, transportation industries, and private transportation providers;
- c. Provide transportation resources, equipment, and vehicles, upon request;
- d. Channel transportation information for public release, through the EOC and continue providing information and support upon re-entry; and
- e. Maintain records of expenditures and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.

(<http://www.fema.gov/library/stafact.shtm>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
EOC	Emergency Operations Center
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Cobb County DOT - Transit Division	
Address	463 Commerce Park Drive, Suite 112
City	Marietta
Zip	30060
Phone	770 - 528 - 1610
Fax	770 - 528 - 4360
Website	www.cobbdot.org/cct.htm

Cobb County School District - Transit Division	
Address	620 South Cobb Drive
City	Marietta
Zip	30060
Phone	678 - 594 - 8000
Fax	770 - 429 - 5892
Website	www.cobbk12.org/~Transportation

EMERGENCY SUPPORT FUNCTION 2 COMMUNICATIONS AND WARNING

Primary Agency

Cobb County 911 / Communications

Support Agencies

Austell Communications 911
Cobb County Emergency Management Agency
Kennesaw 911
Smyrna Communications 911

I. INTRODUCTION

The emergency support function of communications and warning involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of communications and warning services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of communications and warning is to provide a reliable communications network to the affected community during an emergency or disaster. By coordinating with other support agencies and organizations, this ESF will coordinate emergency warnings and communications equipment and services using municipal, county, state, and commercial resources.

II. CONCEPT OF OPERATIONS

A. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The emergency communications and warning function is the primary responsibility of Cobb County 911 / Communications. and support for this function is the responsibility of Austell

Communications 911, Cobb County Emergency Management Agency, Kennesaw 911, and Smyrna Communications 911.

B. Response Actions

1. Mitigation/Preparedness

- a. Establish methods of communications and warning for probable situations including type of emergency, projected time, area to be affected, anticipate severity, forthcoming warnings, and actions necessary.
- b. Ensure that primary and alternate communications systems are operational;
- c. Recruit, train, and designate communications and warning operators for the EOC;
- d. Establish warning systems for critical facilities;
- e. Provide communications systems for the affected emergency or disaster area;
- f. Develop maintenance and protection arrangements for disabled communications equipment; and
- g. Participate in drills and exercises to evaluate local communications and warning response capabilities.

2. Response/Recovery

- a. Verify information with proper officials;
- b. Establish communication capability, between and among EOC, agencies and organizations with ESF responsibilities, other jurisdictions, and SOC;
- c. Coordinate communications with response operations, shelters, lodging, and food facilities;
- d. Provide a system for designated officials to communicate with the public including people with special needs, such as hearing impairments and non-English speaking;

- e. Warn critical facilities;
- f. Continue coordinated communications to achieve rapid recovery and contact with the SOC; and
- g. Maintain records of expenditures and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
 Public Law 93-288, as amended.
 (<http://www.fema.gov/library/stafact.shtm>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
EOC	Emergency Operations Center
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
SOC	State Operations Center
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Austell Communications 911	
Address	2721 Joe Jerkins Boulevard
City	Austell
Zip	30106
Phone	770 - 944 - 4320
Fax	770 - 944 - 4317
Website	www.austell.org

Cobb County 911 / Communications	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 3911
Fax	770 - 499 - 4160
Website	www.cobbcounty.org/publicsafety/911/

Cobb County Emergency Management Agency	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 4567
Fax	770 - 499 - 4558
Website	www.cobbfire.org

Kennesaw 911	
Address	2539 J. O. Stephenson Avenue
City	Kennesaw
Zip	30144
Phone	770 - 422 - 2505
Fax	770 - 429 - 4537
Website	http://kennesaw.ga.us

Smyrna Communications 911	
Address	2646 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 6666
Fax	770 - 431 - 2876
Website	www.ci.smyrna.ga.us

EMERGENCY SUPPORT FUNCTION 3 CRITICAL INFRASTRUCTURE

Primary Agencies

Public Works and Engineering Services

Cobb County Department of Transportation

Energy Services

Georgia Power Company

Support Agencies

Public Works and Engineering Services

Cobb County Water System

Cobb County Marietta Water Authority

Marietta Board of Light and Water

Energy Services

Cobb EMC

Acworth Power

Greystone Power

Marietta Power

I. INTRODUCTION

The emergency support function of critical infrastructure involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of critical infrastructure services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of critical infrastructure includes public works and engineering, energy services. Public works and engineering services include technical assistance, inspection, evaluation, repair, and maintenance of utility services, debris removal, restoration and repair of roads, and bridges through coordination with appropriate agencies and/or private sector. Energy services involve the provision of emergency power supply and transportation of fuel.

II. CONCEPT OF OPERATIONS

A. Public Works and Engineering Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Public works and engineering services is the primary responsibility of Cobb County Department of Transportation. and support for this function is the responsibility of Cobb County Water System, Cobb County Marietta Water Authority, and Marietta Board of Light and Water.

2. Response Actions

a. Mitigation/Preparedness

- i. Recruit, train, and designate public works and engineering personnel to serve in the EOC;
- ii. Develop and maintain an inventory of equipment, supplies, and suppliers required to sustain emergency operations;
- iii. Prioritize service restoration for emergencies;
- iv. Establish liaison with support agencies, organizations, and the private sector to ensure responsiveness; and
- v. Participate in drills and exercises to evaluate public works and engineering response capability.

b. Response/Recovery

- i. Alert emergency personnel of the situation and obtain necessary resources;
- ii. Establish response operations and support personnel working in the EOC;
- iii. Maintain coordination and support among

applicable agencies and organizations and the private sector;

- iv. Channel all pertinent emergency information through the EOC;
- v. Assist in evaluating losses, recommending measures for conservation of resources, and responding to needs on a priority basis;
- vi. Conduct restoration and maintenance operations until completion of repair services; and
- vii. Maintain records of expenditures and document resources utilized during recovery.

B. Energy Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Energy services is the primary responsibility of Georgia Power Company. and support for this function is the responsibility of Cobb EMC, Acworth Power, Greystone Power, and Marietta Power.

2. Response Actions

a. Mitigation/Preparedness

- i. Establish liaison support to ensure responsiveness, in conjunction with EMA and the private sector;
- ii. Identify additional resources and assistance teams;
- iii. Develop emergency response support plans;

- iv. Prepare damage assessment, repair and restoration procedures, and reporting mechanisms;
- v. Recommend actions to conserve energy and conservation guidance; and
- vi. Participate in drills and exercises to evaluate energy response capabilities.

b. Response/Recovery

- i. Determine critical energy supply needs of priority populations (e.g., infants, elderly, and other people with special needs);
- ii. Gather, assess, and share information on energy system damage, as well as estimate repair and restoration time;
- iii. Activate assistance teams and obtain necessary resources to assist in recovery;
- iv. Serve as the focal point for the EMA and EOC in order to protect the health and safety of affected persons;
- v. Work with the EMA to provide public service announcements on energy conservation, mitigation impacts, and restoration forecasts;
- vi. Coordinate with other affected areas to maximize resources and information exchange;
- vii. Conduct repair and maintenance operations until restoration of all services; and
- viii. Maintain records, expenditures, and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.
(<http://www.fema.gov/library/stafact.shtml>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
EOC	Emergency Operations Center
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
MOU	Memorandum of Understanding
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Acworth Power	
Address	4404 Acworth Industrial Drive
City	Acworth
Zip	30101
Phone	770 - 974 - 5233
Fax	770 - 974 - 4833
Website	www.acworth.org

Cobb County Department of Transportation	
Address	1890 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 1600
Fax	770 - 528 - 1611
Website	http://www.cobbdot.org/

Cobb County Marietta Water Authority	
Address	1660 Barnes Mill Road
City	Marietta
Zip	30062
Phone	770 - 426 - 8788
Fax	770 - 426 - 9092
Website	www.ccmwa.org

Cobb County Water System	
Address	680 South Cobb Drive
City	Marietta
Zip	30060
Phone	770 - 419 - 6201
Fax	770 - 419 - 6246
Website	http://www.cobbwater.org

Cobb EMC	
Address	1000 EMC Parkway
City	Marietta
Zip	30060
Phone	770 - 429 - 2100
Fax	770 - 429 - 3410
Website	www.cobbemc.com

Georgia Power Company	
Address	241 Ralph McGill Boulevard NE (Bin 10024)
City	Atlanta
Zip	30308
Phone	404 - 506 - 6965
Fax	404 - 506 - 1240
Website	

Greystone Power	
Address	4040 Bankhead Highway
City	Douglasville
Zip	30133
Phone	770 - 942 - 6576
Fax	770 - 942 - 6050
Website	www.greystonepower.com

Marietta Board of Light and Water	
Address	675 North Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 794 - 5100
Fax	770 - 794 - 5195
Website	www.mariettapower.com

Marietta Power	
Address	675 North Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 794 - 5100
Fax	770 - 794 - 5195
Website	www.mariettapower.com

EMERGENCY SUPPORT FUNCTION 4 FIRE SERVICES AND LIFE SAFETY

Primary Agencies

Fire Fighting Services

Cobb County Fire and Emergency Services

Search and Rescue Services

Cobb County Fire and Emergency Services

Hazardous Materials Services

Cobb County Fire and Emergency Services

Support Agencies

Fire Fighting Services

Austell Fire Department

Georgia Mutual Aid Group

Marietta Fire Department

Smyrna Fire Department

Search and Rescue Services

Acworth Police Department

Austell Fire Department

Austell Police Department

Cobb County Police Department

Cobb County Sheriff's Office

Georgia State Patrol Aviation

Kennesaw Police Department

Marietta Fire Department

Marietta Police Department

Powder Springs Police Department

Smyrna Fire Department

Smyrna Police Department

Hazardous Materials Services

Dobbins Fire and Emergency Services

Marietta Fire Department

I. INTRODUCTION

The emergency support function of fire services involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of fire services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of fire services includes fire fighting, search and rescue, and hazardous materials. Fire fighting includes personnel, equipment, and supplies to detect and suppress rural and urban fires. Search and rescue includes location of individuals reported missing or in jeopardy, extrication of persons trapped, provision of medical assistance, and retrieval or return of persons and property. Finally, this ESF includes hazardous materials assistance at fixed facilities and during transport including assessment, protection, response, containment, warning, evacuation, and monitoring and/or supervising cleanup.

II. CONCEPT OF OPERATIONS

A. Fire Fighting Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Fire fighting services is the primary responsibility of Cobb County Fire and Emergency Services. and support for this function is the responsibility of Austell Fire Department, Georgia Mutual Aid Group, Marietta Fire Department, and Smyrna Fire Department.

2. Response Actions

a. Mitigation/Preparedness

- i. Keep abreast of fire and weather forecasting information and maintain a state of readiness;
- ii. Implement efficient and effective MOUs among local fire agencies;
- iii. Establish reliable communications and incident command systems between support agencies, for an emergency site and EOC;
- iv. Recruit, train, and designate fire service personnel to serve in the EOC; and

- v. Participate in drills and exercises to evaluate fire service response capability.

b. Response/Recovery

- i. Maintain a list of current fire service agencies and resource capabilities;
- ii. Coordinate fire services support among and between the EOC, functional support agencies, organizations, and SOC;
- iii. Obtain, maintain, and provide fire situation and damage assessment information;
- iv. Channel fire service information for public release through EOC;
- v. Conduct fire fighting operations;
- vi. Provide technical assistance and advice in the event of fires that involve hazardous materials;
- vii. Continue fire service operations through reentry; and
- viii. Maintain records of expenditures and document resources utilized during recovery.

B. Search and Rescue Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The search and rescue function is the primary responsibility of Cobb County Fire and Emergency Services. and support for this function is the responsibility of Acworth Police Department, Austell Fire Department, Austell Police Department, Cobb County Police Department, Cobb County Sheriff's Office, Georgia State Patrol Aviation, Kennesaw Police Department, Marietta

Fire Department, Marietta Police Department, Powder Springs Police Department, Smyrna Fire Department, and Smyrna Police Department.

2. Response Actions

a. Mitigation/Preparedness

- i. Establish and maintain uniform search and rescue procedures;
- ii. Recruit, train, and certify search and rescue personnel;
- iii. Develop an inventory of resources, equipment, and personnel;
- iv. Enter MOUs for additional assistance and/or logistical support;
- v. Conduct and/or support community education programs on survival;
- vi. Establish a record keeping system; and
- vii. Participate in drills and exercises to evaluate search and rescue response capability.

b. Response/Recovery

- i. Respond to requests by the EMA;
- ii. Monitor response efforts;
- iii. Channel emergency search and rescue information to the EMA-EOC;
- iv. Support request from other community agencies and/or jurisdictions; and
- v. Maintain records, expenditures, and document resources utilized during recovery.

C. Hazardous Materials Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The hazardous materials services function is the primary responsibility of Cobb County Fire and Emergency Services. and support for this function is the responsibility of Dobbins Fire and Emergency Services and Marietta Fire Department.

2. Response Actions

a. Mitigation/Preparedness

- i. Prepare a facility profile and inventory of potential hazardous materials (refer to Appendix H);
- ii. Identify potential contacts and resources in order to conduct a community vulnerability analysis to determine potential hazardous materials threats and on-site inspections;
- iii. Plan for response to hazardous materials incidents and coordinate with the EMA and other first responders;
- iv. Develop procedures for identification, communications, warning, public information, evacuation, control, and clean-up of hazardous materials;
- v. Obtain training for response personnel available through GEMA, Georgia Fire Academy, manufacturers and shippers of hazardous materials, and/or other sources; and
- vi. Participate in drills and exercises to evaluate hazardous materials response capabilities.

b. Response/Recovery

- i. Verify incident information and notify the EMA and other applicable agencies;
- ii. Establish a command post at a safe distance near the scene or staff the EOC, if the situation becomes excessive;
- iii. Provide further information on the situation to the EMA and convey warnings for dissemination to the public;
- iv. Request assistance for emergency health and medical, as well as mass care, if the situation warrants;
- v. Ensure availability of expertise and equipment to manage the incident;
- vi. Utilize proper procedures for containment and clean-up to prevent additional dangers;
- vii. Support response teams, owner, shipper, state, and/or federal environmental personnel during cleanup;
- viii. In coordination with local law enforcement agencies, establish area security and prohibit all unauthorized personnel from entering the containment area;
- ix. Terminate emergency operations when situation warrants; and
- x. Maintain records, expenditures, and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.
(<http://www.fema.gov/library/stafact.shtml>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
EOC	Emergency Operations Center
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
MOU	Memorandum of Understanding
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Acworth Police Department	
Address	4400 Acworth Industrial Drive
City	Acworth
Zip	30101
Phone	770 - 974 - 1232
Fax	678 - 801 - 4059
Website	www.acworth.org

Austell Fire Department	
Address	5300 Austell Powder Springs Road
City	Austell
Zip	30106
Phone	770 - 944 - 4322
Fax	770 - 944 - 6146
Website	www.austell.org

Austell Police Department	
Address	2721 Joe Jerkins Boulevard
City	Austell
Zip	30106
Phone	770 - 944 - 4331
Fax	770 - 944 - 4317
Website	www.austell.org

Cobb County Fire and Emergency Services	
Address	1595 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 8000
Fax	770 - 528 - 8323
Website	www.cobbfire.org

Cobb County Police Department	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 3900
Fax	770 - 499 - 4197
Website	www.cobbpolice.com

Cobb County Sheriff's Office	
Address	185 Roswell Street
City	Marietta
Zip	30090
Phone	770 - 499 - 4633
Fax	
Website	http://www.cobbcounty.org/sheriff/index.htm

Dobbins Fire and Emergency Services	
Address	94 MSG/CEF 1483 Refueling Road
City	Dobbins ARB
Zip	30069
Phone	678 - 655 - 4840
Fax	678 - 655 - 5912
Website	www.dobbinsfire.org

Georgia Mutual Aid Group	
Address	2575 Chantilly Drive NE
City	Atlanta
Zip	30324
Phone	404 - 320 - 1505
Fax	404 - 320 - 9930
Website	www.gmag.org

Georgia State Patrol Aviation	
Address	1900 Airport Road
City	Kennesaw
Zip	30144
Phone	770 - 528 - 5439
Fax	770 - 528 - 5422
Website	gsp.state.ga.us

Kennesaw Police Department	
Address	2539 J. O. Stephenson Avenue
City	Kennesaw
Zip	30144
Phone	770 - 422 - 2505
Fax	770 - 429 - 4537
Website	http://police.kennesaw.ga.us

Marietta Fire Department	
Address	112 Haynes Street
City	Marietta
Zip	30060
Phone	770 - 794 - 5450
Fax	770 - 794 - 5465
Website	www.mariettaga.gov

Marietta Police Department	
Address	150 Haynes Street
City	Marietta
Zip	30060
Phone	770 - 794 - 5300
Fax	770 - 794 - 5305
Website	www.mariettaga.gov

Powder Springs Police Department	
Address	4483 Pineview Drive
City	Powder Springs
Zip	30127
Phone	770 - 943 - 1616
Fax	770 - 943 - 8027
Website	www.cityof powdersprings.org

Smyrna Fire Department	
Address	2620 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 6667
Fax	770 - 431 - 2878
Website	

Smyrna Police Department	
Address	2646 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 9481
Fax	770 - 319 - 5433
Website	

EMERGENCY SUPPORT FUNCTION 5 LAW ENFORCEMENT SERVICES

Primary Agencies

Law Enforcement Services

Cobb County Police Department

Victim Recovery Services

Cobb County Medical Examiner's Office

Deceased Identification and Mortuary Services

Cobb County Medical Examiner's Office

Support Agencies

Law Enforcement Services

Acworth Police Department

Austell Police Department

Cobb County Sheriff's Office

Georgia State Patrol

Kennesaw Police Department

Marietta Police Department

Powder Springs Police Department

Smyrna Police Department

Victim Recovery Services

Cobb County Police Department

Cobb County Sheriff's Office

Deceased Identification and Mortuary Services

Cobb / Douglas Boards of Health

I. INTRODUCTION

The emergency support function of law enforcement services involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of law enforcement services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of law enforcement services includes public safety, victim recovery, and deceased identification and mortuary services. Public safety tasks include crowd and traffic control, and area security. Identification and disposition of deceased disaster victims

resides with the medical examiner or local coroner. This may include documentation and coordination responsibilities in certification, location of bodies at the scene, selection of temporary morgue facilities, authorization for removal of bodies, determination of final disposition, minimization of potential trauma to families and survivors, and provisions to safeguard community health.

II. CONCEPT OF OPERATIONS

A. Law Enforcement Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Law Enforcement Services is the primary responsibility of Cobb County Police Department. and support for this function is the responsibility of Acworth Police Department, Austell Police Department, Cobb County Sheriff's Office, Georgia State Patrol, Kennesaw Police Department, Marietta Police Department, Powder Springs Police Department, and Smyrna Police Department.

2. Response Actions

a. Mitigation/Preparedness

- i. Analyze hazard needs and determine public safety requirements;
- ii. Identify agencies and organizations capable of providing resources and support;
- iii. Coordinate with the EMA on critical facilities that require special security;
- iv. Establish a chain of command and succession of authority for law enforcement and other first responders;
- v. Develop MOUs with adjacent and support law enforcement agencies; and

- vi. Participate in drills and exercises to evaluate law enforcement response capability.

b. Response/Recovery

- i. Provide personnel for the EOC in time of emergency or disaster;
- ii. Coordinate dissemination of information through the EOC;
- iii. Assist with evacuation, traffic control, and security in restricted areas, as well as provide for communications;
- iv. Maintain adequate law enforcement communication and warning signals to support EMA-EOC;
- v. Control exit and entry into emergency or disaster area;
- vi. Report transportation blockages to the EMA-EOC;
- vii. Arrange for security at critical facilities (e.g., shelters, Disaster Application Centers, etc.)
- viii. Request additional support through MOUs and/or EOC;
- ix. Assist in the return of evacuees; and
- x. Maintain records of expenditures and document resources utilized during recovery.

B. Victim Recovery Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The victim recovery function is the primary responsibility of Cobb County Medical Examiner's Office. and support for this function is the responsibility of Cobb County Police Department and Cobb County Sheriff's Office.

2. Response Actions

a. Mitigation/Preparedness

- i. Establish and maintain uniform recovery procedures;
- ii. Recruit, train, and certify recovery personnel;
- iii. Develop an inventory of resources, equipment, and personnel;
- iv. Enter MOUs for additional assistance and/or logistical support;
- v. Conduct and/or support community education programs on survival;
- vi. Establish a record keeping system; and
- vii. Participate in drills and exercises to evaluate recovery response capability.

b. Response/Recovery

- i. Respond to requests by the EMA;
- ii. Monitor response efforts;
- iii. Channel emergency recovery information to the EMA-EOC;
- iv. Support request from other community agencies and/or jurisdictions; and
- v. Maintain records, expenditures, and document resources utilized during recovery.

C. Deceased Identification and Mortuary Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The deceased identification and mortuary services function is the primary responsibility of Cobb County Medical Examiner's Office. and support for this function is the responsibility of Cobb / Douglas Boards of Health.

2. Response Actions

a. Mitigation/Preparedness

- i. Identify additional agencies, organizations, and/or individuals capable of providing assistance with identification and disposition of bodies; and
- ii. Identify agencies, organizations, and individuals capable of providing support services for grief assistance and support to victims' families.

b. Response/Recovery

- i. Designate a communication center for dissemination of information;
- ii. Coordinate release of information by the County Health Department representative, in coordination with the EMA director, American Red Cross designee, medical examiner, coroner, and other appropriate agency representatives; and
- iii. Arrange for final disposition of bodies.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.
(<http://www.fema.gov/library/stafact.shtm>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
EOC	Emergency Operations Center
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
MOU	Memorandum of Understanding
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Acworth Police Department	
Address	4400 Acworth Industrial Drive
City	Acworth
Zip	30101
Phone	770 - 974 - 1232
Fax	678 - 801 - 4059
Website	www.acworth.org

Austell Police Department	
Address	2721 Joe Jerkins Boulevard
City	Austell
Zip	30106
Phone	770 - 944 - 4331
Fax	770 - 944 - 4317
Website	www.austell.org

Cobb / Douglas Boards of Health	
Address	1650 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 514 - 2300
Fax	770 - 514 - 2320
Website	cobbanddouglaspublichealth.org

Cobb County Medical Examiner's Office	
Address	150 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 528 - 2200
Fax	770 - 528 - 2207
Website	

Cobb County Police Department	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 3900
Fax	770 - 499 - 4197
Website	www.cobbpolice.com

Cobb County Sheriff's Office	
Address	185 Roswell Street
City	Marietta
Zip	30090
Phone	770 - 499 - 4633
Fax	
Website	http://www.cobbcounty.org/sheriff/index.htm

Georgia State Patrol	
Address	1901 Mc Collum Parkway
City	Kennesaw
Zip	30144
Phone	404 - 624 - 6077
Fax	770 - 528 - 4288
Website	wwwgeorgia.gov

Kennesaw Police Department	
Address	2539 J. O. Stephenson Avenue
City	Kennesaw
Zip	30144
Phone	770 - 422 - 2505
Fax	770 - 429 - 4537
Website	http://police.kennesaw.ga.us

Marietta Police Department	
Address	150 Haynes Street
City	Marietta
Zip	30060
Phone	770 - 794 - 5300
Fax	770 - 794 - 5305
Website	www.mariettaga.gov

Powder Springs Police Department	
Address	4483 Pineview Drive
City	Powder Springs
Zip	30127
Phone	770 - 943 - 1616
Fax	770 - 943 - 8027
Website	www.cityof powdersprings.org

Smyrna Police Department	
Address	2646 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 9481
Fax	770 - 319 - 5433
Website	

**EMERGENCY SUPPORT FUNCTION 6
EMERGENCY MANAGEMENT SERVICES**

Primary Agencies

Information and Planning Services

Cobb County Emergency Management Agency

Resource Support Services

Cobb County Emergency Management Agency

Evacuation Services

Cobb County Emergency Management Agency

Public Information

Cobb County Communications Department

Damage Assessment

Cobb County Emergency Management Agency

Mass Care Services

Cobb County Department of Family/Children Services

Food Services

Cobb County School District - Transit Division

Support Agencies

Information and Planning Services

Cobb County Department of Transportation

Resource Support Services

Cobb Public Services Agency

Evacuation Services

Acworth Police Department

Austell Police Department

Cobb County Sheriff's Office

Kennesaw Police Department

Marietta Police Department

Powder Springs Police Department

Smyrna Police Department

Public Information

Cobb / Douglas Boards of Health

Cobb County Fire and Emergency Services

Cobb County Police Department

Damage Assessment

American Red Cross

Cobb County Fire and Emergency Services

Mass Care Services

American Red Cross

Cobb / Douglas Boards of Health

Food Services

Cobb County Sheriff's Office

Cobb County Department of Family/Children Services

I. INTRODUCTION

The emergency support function of emergency management services involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of emergency management services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of emergency management services is to provide a coordinated approach for collection, analysis, and dissemination of information in order to facilitate the overall provision of services and resources during an emergency or disaster. This includes an expedient approval and purchase of supplies and equipment essential to emergency or disaster operations, assistance to local governments for evacuation procedures, inform news media of emergency preparedness and response for conveyance to the public, and facilitate the assessment of total damages including a formulated estimate of initial government expenditures resulting from an emergency or disaster.

II. CONCEPT OF OPERATIONS

A. Information and Planning Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Information and Planning Services is the primary responsibility of Cobb County Emergency Management Agency. and secondary support for this function is the responsibility of Cobb County Department of Transportation.

2. Response Actions

a. Mitigation/Preparedness

- i. Identify hazards and capacities for response in the jurisdiction;
- ii. Develop and maintain the Emergency Operations Plan (EOP), in conjunction with agencies and organizations with primary ESF responsibilities;
- iii. Distribute the EOP and accompanying major revisions;
- iv. Coordinate and secure SOPs from agencies and organizations with primary responsibilities for ESFs;
- v. Review the Georgia Emergency Operations Plan (GEOP);
- vi. Maintain the EOC, if applicable, and secure an alternate location for emergencies;
- vii. Coordinate communication resources with other agencies and organizations (e.g., Sheriff's Office, communications center) to establish a hazard warning system;
- viii. Identify resources and equipment to support agencies and organizations with ESF responsibilities (e.g., mobile command posts, critical facilities); and
- ix. Conduct drills and exercises to evaluate information and planning capability.

b. Response/Recovery

- i. Activate and obtain resources for the EOC;
- ii. Notify appropriate agencies and organizations with ESF responsibilities, regarding EOC activation and necessary response;
- iii. Coordinate hazard warning and communication with appropriate local, state, and volunteer agencies and organizations;

- iv. Provide information on plans for evacuation during potential threats or imminent situations, under the direction of the local government and in coordination with other agencies and organizations;
- v. Coordinate needs and damage assessment of affected areas for dissemination to appropriate agencies and organizations;
- vi. Prepare timely situation reports for local authorities, EOC, SOC, and other appropriate personnel;
- vii. Secure and disseminate necessary information in support of other ESFs;
- viii. Establish closing date for EOC; and
- ix. Maintain records of expenditures and document resources utilized during recovery.

B. Resource Support Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The resource support function is the primary responsibility of Cobb County Emergency Management Agency. and secondary support for this function is the responsibility of Cobb Public Services Agency.

2. Response Actions

a. Mitigation/Preparedness

- i. Coordinate with all applicable agencies and organizations to prepare for an emergency or disaster;
- ii. Identify available and needed resources and/or

personnel that may be necessary;

- iii. Develop and maintain a Resource Directory (e.g., sheriff's office, police department, emergency medical services, utility companies, motels/hotels, and hospitals) for use in the EOC by agencies with ESF responsibilities. (Resource information could be included on the EMA database rather than being maintained and updated manually.);
- iv. Establish uniform procedures and train personnel on procurement and documenting expenditures, such as supplies and equipment;
- v. Develop MOUs with other jurisdictions and agencies for provision of necessary goods and/or services, personnel, and staging area(s) required during a disaster; and
- vi. Participate in drills and exercises to evaluate resource support response capability.

b. Response/Recovery

- i. Alert resource support agencies regarding a potential emergency or disaster;
- ii. Coordinate with law enforcement for the protection of resources and personnel;
- iii. Implement resource inventory, record keeping and control system to include storage, donated goods, maintenance, and replacement of resources;
- iv. Request logistical assistance from supporting agencies and mutual-aid partners;
- v. Assess damages and determine community needs;
- vi. Support state and/or federal Disaster Application Centers (DACs);
- vii. Document and request additional needed

resources, personnel and staging area support necessary to accomplish re-entry; and

viii. Maintain records of expenditures and document resources utilized during recovery.

C. Evacuation Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The evacuation services function is the primary responsibility of Cobb County Emergency Management Agency and secondary support for this function is the responsibility of Acworth Police Department, Austell Police Department, Cobb County Sheriff's Office, Kennesaw Police Department, Marietta Police Department, Powder Springs Police Department, and Smyrna Police Department.

2. Response Actions

a. Mitigation/Preparedness

- i. Coordinate with applicable agencies to establish evacuation procedures;
- ii. Develop a system to move people in an orderly manner (e.g., preplanned routes and flood plain considerations);
- iii. Identify available and necessary resources and personnel needed for evacuation;
- iv. Coordinate dissemination of route and evacuation information with appropriate agencies and organizations;
- v. Identify a staging area for personnel and equipment; and

- vi. Participate in drills and exercise to evaluate local evacuation response capability.

b. Response/Recovery

- i. Recommend to local government officials evacuation options for the public;
- ii. Alert support agencies and other jurisdictions regarding potential emergency or disaster;
- iii. Coordinate with law enforcement for security of the evacuated area, limiting egress and ingress of the area;
- iv. Implement the traffic plan prepared by designated agency;
- v. Request logistical assistance from supporting agencies and MOUs partners, as necessary;
- vi. Coordinate with other jurisdictions to ensure opening of shelters to house evacuees;
- vii. Request additional personnel, resources, and support necessary to accomplish reentry; and
- viii. Maintain records of expenditures and document resources utilized during recovery.

D. Public Information Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The public information services function is the primary responsibility of Cobb County Communications Department. and secondary support for this function is the responsibility of Cobb / Douglas Boards of Health, Cobb County Fire and Emergency Services, and Cobb County Police Department.

2. Response Actions

a. Mitigation/Preparedness

- i. Designate an individual to serve as a public information officer or coordinator;
- ii. Assist agencies and organizations with ESF responsibilities in development of uniform procedures for media releases (refer to Appendix I, Public Information Procedures);
- iii. Maintain a media directory (refer to Appendix J, Media Contact List);
- iv. Support disaster public awareness initiatives through dissemination of information, news articles, PSAs, and presentation of audio-visual materials;
- v. Establish communication resources to provide people with sensory disability (e.g., visual and hearing impaired) and non-English speaking persons with emergency management information regarding emergencies or disasters;
- vi. Educate the public on alert messages such as watches and warnings through media such as radio, television, and newspaper;
- vii. Develop protocols for agencies and organizations with functional support responsibilities (e.g., American Red Cross - opening of shelters, Department of Transportation - evacuation routing) to inform the media about emergency and/or disaster plans; and
- viii. Participate in drills and exercises to evaluate public information capacity.

b. Response/Recovery

- i. Define public notification timeframe regarding an emergency or disaster and disseminate information to the media;

- ii. Maintain a system to ensure accurate dissemination of emergency information such as location, type of hazard, extent of damage, casualties, shelters open, evacuation routes, and other protective actions;
- iii. Provide a designated area for media briefings and/or press conferences and conduct briefings in a timely manner;
- iv. Provide updates (e.g., response to inquiries about missing relatives, restricted areas of access and reentry) regarding the emergency or disaster;
- v. Establish media responsibilities and appropriate spokespersons from local government, agencies, and organizations with ESF responsibilities;
- vi. Continue provision of public safety and other necessary assistance information throughout the recovery phase;
- vii. Provide advanced media releases to the GEMA-SOC;
- viii. Coordinate with other jurisdictions that share the media market; and
- ix. Maintain records of expenditures and document resources utilized during recovery.

E. Damage Assessment Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The damage assessment services function is the primary responsibility of Cobb County Emergency Management Agency. and secondary support for this function is the

responsibility of American Red Cross and Cobb County Fire and Emergency Services.

2. Response Actions

a. Mitigation/Preparedness

- i. Establish a record-keeping system to identify local government expenditures in responding to an emergency or disaster. These records will include personnel costs, to include overtime and fringe benefits, hours of equipment operation for each piece of equipment used, and expenditures for materials and supplies;
- ii. Identify local personnel for Damage Assessment Teams (DATs);
- iii. Dispatch DATs into the affected area at any time after receipt of the initial situation report, depending upon the severity and magnitude of the situation; and
- iv. Coordinate with the state Damage Assessment Team.

b. Response/Recovery

- i. Provide jurisdiction specific information to the State (e.g., population, budget by category, tax base);
- ii. Review completed damage assessment reports;
- iii. Provide DATs with vehicles equipped with two-way radios;
- iv. Provide DATs with locations to be assessed and maps of area showing locations; and
- v. Provide completed damage assessment reports to GEMA.

F. Mass Care Services

1. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The mass care function is the primary responsibility of Cobb County Department of Family/Children Services, and support for this function is the responsibility of American Red Cross and Cobb / Douglas Boards of Health.

2. Response Actions

a. Mitigation/Preparedness

- i. Coordinate MOUs with appropriate agencies and organizations for the provision of services to or on behalf of affected individuals and families;
- ii. Maintain, through the County Department of Family and Children Services, in coordination with the EMA, American Red Cross, Public Health Department, and Rehabilitation Services Office, an updated list of shelters with all relevant information (e.g., location, capacity, health inspection status, accessibility level, pet space, contact persons' telephone number, and pager numbers). (See Appendix G)
- iii. Request that the American Red Cross assume responsibility for securing shelter and feeding arrangements, train shelter workers, provide shelter management, prepare first-aid kits, prepare media releases of shelter locations, operate shelters, and maintain shelter records;
- iv. Coordinate with the American Red Cross and EMA to establish a communication system between the EOC and shelters;
- v. Prepare for evacuation and care of protective service recipients during an emergency or disaster; and

- vi. Participate in drills and exercises to evaluate mass care and shelter response capability.

b. Response/Recovery

- i. Support opening and operating American Red Cross shelter(s), at the request of the EMA;
- ii. Assist with the staffing of the American Red Cross shelters, in coordination with County Public Health and Community Mental Health, as requested upon opening;
- iii. Provide staffing support for American Red Cross Services Centers and local Disaster Application Centers (DSCs), upon request;
- iv. Ensure evacuation and care of protective service recipients and arranging for reentry; and
- v. Maintain records of expenditures and document resources utilized during recovery.

G. Food Services

1. Strategy

Food services involve identifying, obtaining, and distributing safe food supplies and potable water; preparing food for congregate shelters; and distributing food stamps as needed.

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Food services is the primary responsibility of Cobb County School District - Transit Division. and support for this function is the responsibility of Cobb County Sheriff's Office and Cobb County Department of Family/Children Services.

2. Response Actions

a. Mitigation/Preparedness

- i. Identify agencies and organizations with food preparation and distribution capabilities and coordinate MOUs with appropriate entities;
- ii. Maintain procedures and responsibilities for food service, issuance, and distribution, in coordination with the EMA and/or other agencies;
- iii. Establish a system for county implementation of Expedited and/or Emergency Food Stamps;
- iv. Develop a system for mobile and on-site feeding of emergency workers and shelter residents; and
- v. Participate in tests and exercises to evaluate food distribution and service response capability.

b. Response/Recovery

- i. Work with the EMA to determine food and water needs;
- ii. Begin plan implementation as expeditiously as possible;
- iii. Coordinate community resources and personnel to assist with food and water services and/or distribution;
- iv. Establish sites for food and water service, distribution, and issuance;
- v. Implement the Expedited and/or Emergency Food Stamp Programs at the request of the local government, in coordination with the EMA director;
- vi. Monitor food and/or water for contamination and issuance of health-related public service announcements, as necessary;
- vii. Continue the provision of food and/or water

throughout reentry and recovery; and

viii. Maintain records, expenditures, and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.
(<http://www.fema.gov/library/stafact.shtml>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
DRC	Disaster Recovery Center
EMA	Emergency Management Agency
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
GEOP	Georgia Emergency Operations Plan
MOU	Memorandum of Understanding
PDAT	Preliminary Damage Assessment Team
PSA	Public Service Announcement
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Acworth Police Department	
Address	4400 Acworth Industrial Drive
City	Acworth
Zip	30101
Phone	770 - 974 - 1232
Fax	678 - 801 - 4059
Website	www.acworth.org

American Red Cross	
Address	1955 Monroe Drive NE
City	Atlanta
Zip	30324
Phone	404 - 876 - 3302
Fax	404 - 575 - 3083
Website	www.redcrossatlanta.org

Austell Police Department	
Address	2721 Joe Jerkins Boulevard
City	Austell
Zip	30106
Phone	770 - 944 - 4331
Fax	770 - 944 - 4317
Website	www.austell.org

Cobb / Douglas Boards of Health	
Address	1650 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 514 - 2300
Fax	770 - 514 - 2320
Website	cobbanddouglaspublichealth.org

Cobb County Communications Department	
Address	100 Cherokee Street
City	Marietta
Zip	30090
Phone	770 - 528 - 2480
Fax	770 - 528 - 2490
Website	www.cobbcommunications.org

Cobb County Department of Family/Children Services	
Address	325 S. Fairground Street, SE
City	Marietta
Zip	30060
Phone	770 - 528 - 5000
Fax	770 - 528 - 5154
Website	www.cobbdhcs.state.ga.us

Cobb County Department of Transportation	
Address	1890 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 1600
Fax	770 - 528 - 1611
Website	http://www.cobbdot.org/

Cobb County Emergency Management Agency	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 4567
Fax	770 - 499 - 4558
Website	www.cobbfire.org

Cobb County Fire and Emergency Services	
Address	1595 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 8000
Fax	770 - 528 - 8323
Website	www.cobbfire.org

Cobb County Police Department	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 3900
Fax	770 - 499 - 4197
Website	www.cobbpolice.com

Cobb County School District - Transit Division	
Address	620 South Cobb Drive
City	Marietta
Zip	30060
Phone	678 - 594 - 8000
Fax	770 - 429 - 5892
Website	www.cobbk12.org/~Transportation

Cobb County Sheriff's Office	
Address	185 Roswell Street
City	Marietta
Zip	30090
Phone	770 - 499 - 4633
Fax	
Website	http://www.cobbcounty.org/sheriff/index.htm

Cobb Public Services Agency	
Address	100 Cherokee Street, Suite 300
City	Marietta
Zip	30090
Phone	770 - 528 - 2600
Fax	770 - 528 - 2606
Website	www.cobbcounty.org

Kennesaw Police Department	
Address	2539 J. O. Stephenson Avenue
City	Kennesaw
Zip	30144
Phone	770 - 422 - 2505
Fax	770 - 429 - 4537
Website	http://police.kennesaw.ga.us

Marietta Police Department	
Address	150 Haynes Street
City	Marietta
Zip	30060
Phone	770 - 794 - 5300
Fax	770 - 794 - 5305
Website	www.mariettaga.gov

Powder Springs Police Department	
Address	4483 Pineview Drive
City	Powder Springs
Zip	30127
Phone	770 - 943 - 1616
Fax	770 - 943 - 8027
Website	www.cityof powdersprings.org

Smyrna Police Department	
Address	2646 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 9481
Fax	770 - 319 - 5433
Website	

EMERGENCY SUPPORT FUNCTION 7 VOLUNTEER SERVICES

Primary Agency

Cobb County Emergency Management Agency

Support Agencies

American Red Cross
CERT (Community Emergency Response Team)
Georgia VOAD

I. INTRODUCTION

The emergency support function of volunteer services involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of volunteer services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of volunteer services is to ensure coordination of organized personnel, donated goods, and resource through a consortium of volunteer organizations; coordinate efforts to provide mass care services such as shelter, food, and first aid; and application of state resources in mitigation, planning, training, response and recovery.

II. CONCEPT OF OPERATIONS

A. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

Volunteer services is the primary responsibility of Cobb County Emergency Management Agency. and support for this function is the responsibility of American Red Cross, CERT (Community Emergency Response Team), and Georgia VOAD.

B. Response Actions

1. Mitigation/Preparedness

- a. Maintain a list of volunteers and private organizations, local businesses, and individuals available to provide services, resources, and donated goods;
- b. Execute MOUs between county EMA and support agencies/organizations;
- c. Notify volunteer organizations when an emergency or disaster is threatening or underway;
- d. Alert and request assistance, as appropriate; and
- e. Participate in and/or conduct exercises and tests.

2. Response/Recovery

- a. Support delivery of services to victims;
- b. Coordinate staging areas for volunteers to unload, store, or disperse donated goods;
- c. Assess the continuing volunteer service needs of the disaster victims; and
- d. Resume day-to-day operations.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.
(<http://www.fema.gov/library/stafact.shtm>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
ESF	Emergency Support Function
MOU	Memorandum of Understanding
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

American Red Cross	
Address	1955 Monroe Drive NE
City	Atlanta
Zip	30324
Phone	404 - 876 - 3302
Fax	404 - 575 - 3083
Website	www.redcrossatlanta.org

CERT (Community Emergency Response Team)	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 4567
Fax	770 - 499 - 4558
Website	

Cobb County Emergency Management Agency	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 4567
Fax	770 - 499 - 4558
Website	www.cobbfire.org

Georgia VOAD	
Address	4439 Parkspring Terrace
City	Norcross
Zip	30092
Phone	404 - 313 - 7878
Fax	770 - 447 - 1581
Website	

**EMERGENCY SUPPORT FUNCTION 8
PUBLIC HEALTH, ENVIRONMENTAL AND MEDICAL SERVICES**

Primary Agency

Cobb / Douglas Boards of Health

Support Agencies

Cobb County Fire and Emergency Services
Emory-Adventist Hospital
Wellstar Cobb Hospital
Wellstar Kennestone Hospital

I. INTRODUCTION

The emergency support function of health and medical services involves direction and coordination, operations and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of health and medical services and operations, before, during, and after an emergency or disaster.

B. Scope

The scope of health and medical services is to coordinate and/or deliver medical, environmental health, rehabilitation and mental health services; and to supplement disrupted or overburdened service delivery personnel and resources to relieve suffering and/or trauma of victims. This also includes disease, epidemic, and vector control; immunizations; food, water, and environmental hazard surveillance; infectious debris removal; solid waste disposal; health and safety inspections; dental assistance; and crisis counseling.

II. CONCEPT OF OPERATIONS

A. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The health and medical services function is the primary

responsibility of Cobb / Douglas Boards of Health. and support for this function is the responsibility of Cobb County Fire and Emergency Services, Emory-Adventist Hospital, Wellstar Cobb Hospital, and Wellstar Kennestone Hospital.

B. Response Actions

1. Mitigation/Preparedness

- a. Coordinate MOUs with all appropriate agencies and organizations for the provision of services to or on behalf of affected individuals and families;
- b. Plan for the continuity of health and medical services, in conjunction with the EMA, American Red Cross, Community Mental Health agency and Rehabilitation Services office;
- c. Establish a directory of health and medical resources;
- d. Work with the American Red Cross on the identification of volunteers and provision of training;
- e. Maintain a coordinated approach with state public health; and
- f. Participate in drills and exercises to evaluate health and medical services response capability.

2. Response/Recovery

- a. Assist the EMA with health and medical resources, services, and personnel upon notification of an emergency or disaster;
- b. Support the American Red Cross with health and medical services during shelter operations, as requested upon opening;
- c. Secure, in conjunction with the EMA, American Red Cross, other agencies and organizations, and the private sector, mental health, rehabilitation assistance, and other services, when necessary;
- d. Assist EMA, American Red Cross, other

community agencies and organizations, and the private sector with issues affecting people who have special needs;

- e. Provide informational support to emergency medical services;
- f. Coordinate with the medical examiner and coroner, who has responsibility for deceased identification and mortuary services, upon request;
- g. Channel all relevant health and medical information for public release through the EMA and state public health;
- h. Continue service assistance throughout reentry and until all health and medical issues are resolved; and
- i. Maintain records of expenditures and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended. (<http://www.fema.gov/library/stafact.shtm>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
ESF	Emergency Support Function
GEMA	Georgia Emergency Management Agency
MOU	Memorandum of Understanding

SOP	Standard Operating Procedure
-----	------------------------------

VI. AGENCY INFORMATION

Cobb / Douglas Boards of Health	
Address	1650 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 514 - 2300
Fax	770 - 514 - 2320
Website	cobbanddouglaspublichealth.org

Cobb County Fire and Emergency Services	
Address	1595 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 8000
Fax	770 - 528 - 8323
Website	www.cobbfire.org

Emory-Adventist Hospital	
Address	3949 South Cobb Drive
City	Smyrna
Zip	30080
Phone	770 - 434 - 0710
Fax	770 - 432 - 4260
Website	www.emoryadventist.org

Wellstar Cobb Hospital	
Address	3950 Austell Road
City	Austell
Zip	30106
Phone	770 - 732 - 4000
Fax	
Website	www.wellstar.org

Wellstar Kennestone Hospital	
Address	677 Church Street
City	Marietta
Zip	30060
Phone	770 - 793 - 5000
Fax	
Website	www.wellstar.org

EMERGENCY SUPPORT FUNCTION 9 ANIMAL AND ANIMAL INDUSTRY SERVICES

Primary Agency

Cobb County Animal Control

Support Agencies

Georgia Department of Agriculture

I. INTRODUCTION

The emergency support function of animal and animal industry services involves direction and coordination, operations, and follow-through during an emergency or disaster.

A. Purpose

The purpose of the emergency support function is to provide guidance and direction for the coordination of animal and animal industry services, before, during, and after an emergency or disaster.

B. Scope

The scope of animal and animal industry services includes shelter for companion pets and disposition of abandoned, diseased, disabled or dead animals for protection of the public from disease or injury during an emergency or disaster.

II. CONCEPT OF OPERATIONS

A. Strategy

Standard Operating Procedures (SOPs) will be developed and maintained by the agency or organization that has primary responsibility for this ESF. This function will be coordinated with and involve other support agencies and organizations.

The animals and animal industry services function is the primary responsibility of Cobb County Animal Control. and support for this function is the responsibility of Georgia Department of Agriculture.

B. Response Actions

1. Mitigation/Preparedness

- a. Coordinate with and involve other support agencies and organizations designated to assist;
- b. Develop MOUs with professional associations, volunteer organizations, and the private sector;
- c. Prepare, in conjunction with GEMA, public service announcements (PSAs) to increase public awareness regarding pet options and animal directives; and
- d. Participate in drills and exercises to evaluate animal and animal industry response capability.

2. Response/Recovery

- a. Support the EMA-EOC with all available resources;
- b. Coordinate local emergency response with regional and state systems;
- c. Request additional personnel and equipment for triage and shelter facilities, when necessary;
- d. Manage and direct evacuation of animals from risk areas and provide technical assistance to prevent animal injury and disease dissemination;
- e. Obtain additional supplies, equipment, personnel, and technical assistance from support agencies and the private sector;
- f. Provide representation at Disaster Application Centers (DACs), when necessary;
- g. Continue to augment services to effect rapid recovery and reentry; and
- h. Maintain records of expenditures and document resources utilized during recovery.

III. REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management

The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
Public Law 93-288, as amended.
(<http://www.fema.gov/library/stafact.shtm>)

IV. TERMS AND DEFINITIONS

None.

V. ACRONYMS

ACRONYM	DESCRIPTION
EMA	Emergency Management Agency
EOC	Emergency Operations Center
ESF	Emergency Support Function
DAC	Disaster Application Center
GEMA	Georgia Emergency Management Agency
MOU	Memorandum of Understanding
PSA	Public Service Announcement
SOP	Standard Operating Procedure

VI. AGENCY INFORMATION

Cobb County Animal Control	
Address	1060 Al Bishop Drive
City	Marietta
Zip	30008
Phone	770 - 590 - 5611
Fax	770 - 590 - 5620
Website	www.cobbanimalcontrol.org

Georgia Department of Agriculture	
Address	19 Martin Luther King, Jr. Drive
City	Atlanta
Zip	30334
Phone	404 - 656 - 3621
Fax	404 - 463 - 6428
Website	www.agr.state.ga.us/aiindex.html

APPENDIX A HAZARD PROFILE

Prioritize hazards, include, and describe additional hazards which are applicable to the designated area and rank each hazard. One is the most likely hazard to occur and the highest number is the least likely hazard to affect the community. Plans for training and exercises should be reflective of the most likely community hazards

Civil Disturbance 11

A public crisis may occur with or without warning resulting in adverse impacts on the population. Civil disturbances may require law enforcement agencies to maintain intelligence on areas prone to uprisings in order to mitigate the hazard. Crowd control, riot, gang, and security training may be considered preparedness. Traffic control, security, and emergency medical assistance may be necessary to respond. Recovery includes the process of returning to normal, while continuing operations necessary to protect people and property.

Dam Failure 12

The potential failure of a dam may result in people living downstream and being in imminent danger of flooding. Weathering, mechanical changes, and chemical agents can impact a dam. Reservoir sedimentation can significantly reduce flood control capability. Protective construction techniques of dams may assist in mitigating such a hazard. Planning and training to ensure adequate warning communication, identification of evacuation routes, and movement to high ground is considered preparedness. Coordinated reaction by community agencies to evacuate, shelter, and rescue injured persons is part of response and recovery. (Copies of Emergency Action Plans for Dam Development with notification procedures and inundation maps for High Hazards [Category I] should be maintained by the EMA. A list of Category I Dams may be obtained from the Georgia Department of Natural Resources-Safe Dams Program.)

Drought 9

A drought is a prolonged period without rain, particularly during the planting and growing season in agricultural areas. It can range from two weeks to six months or more and affects water availability and quality. In Georgia, droughts affect municipal and industrial water supplies, stream-water quality, recreation at reservoirs, hydropower generation, navigation, agricultural and forest resources. Farmland irrigation is a means of mitigation and preparedness. Additional sources of water may be identified to assist with individual and family consumption during time of response and recovery.

Earthquake 15

A sudden, violent shaking or movement of the earth's surface caused by the abrupt displacement of rock masses, usually within the upper 10 to 20 miles of the earth's surface is considered an earthquake. Shaking and vibration of the

ground are the most far-reaching effects and cause the most damage to people, buildings, and other structures. In Georgia, shaking is the most common phenomenon. Surface faulting, ground failures, landslides, and tectonic uplifts are other causes of earthquake damage. Consequences of an earthquake may include fire, hazardous materials release, and/ or dam failure. Mitigation and preparedness may encompass a vulnerability assessment to determine potential damage to critical facilities, loss of utilities, and medical needs. During response and recovery, urban search and rescue, debris removal, restoration of utilities and lifeline repairs, condemnation, and demolition of buildings must take place before community rebuilding.

Fire

2

A fire that burns in a community is primarily considered urban in nature. This type of hazard will affect people living in the structure or nearby in the neighborhood. Mitigation of urban fires may include enforcement of building codes, such as fire resistant materials for construction or renovation, smoke detectors, fire walls in multi-unit dwellings, and sprinkler systems. Response is the responsibility of the fire services and assistance to victims by community organizations. The period of recovery may vary in scope depending on the devastation of the fire. Wildfires impact timber and forest land. These fires are generally the result of dry conditions combined with lightning or carelessness and spread unconstrained through the environment. Public awareness helps to mitigate such fires. Preparedness may include banning outdoor burning during the dry season. Local fire departments may be required to respond along with forestry services. Recovery may include debris removal and replanting of trees.

Flood

5

Overflow of rivers and streams due to severe storms or torrential rains may result as a secondary effect to a tropical storm or hurricane. Different variables impact flooding: topography, ground saturation, previous rainfall, soil types, drainage, basin size, drainage patterns of streams, and vegetative cover. Georgia's red clay contributes to the problem in the piedmont area of the state. Flooding may occur slowly or become a flash flood, such as in the case of a dam failure. Mitigation of this hazard includes mapping floodplain areas. Preparedness is the process of identifying warning systems, evacuation routes, and shelters outside the floodplain. Response and recovery may encompass evacuation, search and rescue, sheltering, food, clothing, health and medical services, damage assessment, debris removal, dam repair, and temporary housing.

Hazardous Materials

3

A major source of hazardous material accidents are spills along roadways, railways, pipelines, rivers, and port areas. Hazardous materials are substances which are harmful to the health and safety of people and property. Jurisdictions with facilities that produce, process or store hazardous materials are at risk, as are facilities that treat, store or dispose of hazardous wastes. Mitigation of this hazard may be accomplished by adherence to federal, state, and manufacture safety standards. Proper packaging, storage, and handling will assist in

elimination of hazardous materials incidents. Preparation of specialized equipment and training of personnel may be considered preparedness. Response may include a coordinated reaction to fires, injuries, environmental impacts, nuclear, biological, and chemical incidents. The rescue of injured or endangered persons, prevention of container failure, neutralization of the hazard, extinguishing an ignited material, and protection of exposure are considered responses. Salvage of materials, debris removal, and returning evacuees are a part of recovery.

Heat

7

High temperatures sustained over an extended period of time may cause heat-related injuries or deaths, especially to infants and young children, elderly, persons with disabilities, and migrant and/or seasonal farm workers. Mitigation may include initiating community awareness and public education, working with the media to develop warning systems, and requesting that utility companies reduce shut off during a severe heat wave to prevent injury, illness or death. Preparedness involves identification of resources, such as fans, water, and ice. Response and recovery include the protection of people from a severe heat index through the distribution of resources and care of individuals.

Hurricane

13

A tropical cyclone above 74 miles per hour is considered a hurricane and poses threats such as storm surge, high winds, and rainfall. A cyclone that develops over tropical waters, generally far removed from land areas and usually moves westward under the influence of easterly winds. Over the Atlantic, Caribbean, and Gulf of Mexico, a storm may move westward until it strikes, moving under the influence of westerly winds of middle latitude and recurring northeastward. Most storms in Georgia approach from the southeast or southwest. Secondary effects, such as tornadoes and flooding, can result from a hurricane and greatly impact inland communities. The period of vulnerability extends from June through November. Mitigation includes activities to lessen the damage from such storms, including identification of floodplains for preservation of lives and property. The development of a plan to evacuate and shelter people ahead of the storm is a component of preparedness. Response and recovery involves assisting with damage assessment, debris removal, securing the perimeter, search and rescue, and providing health-related services along with re-entry into the community. (Refer to the Hurricane Plan for the State of Georgia prepared by the Georgia Emergency Management Agency.)

Nuclear Power Plant Accident

16

The ingestion exposure pathway is within a 50-mile Emergency Planning Zone (EPZ) of the Nuclear Power Plant. The EPZ defines the area for which emergency plans are specifically needed to outline and describe actions necessary to protect the health and safety of the population, in case of a facility accident. Radioactive materials are produced in the operation of nuclear reactors. Transportation of radiological materials and substances is critical to ensure the safety and protection of the local population. In order to mitigate or

eliminate the effects of such an accident, protective measures are necessary. Planning, training, and coordination of local, state, federal, and utility responsibilities are described in existing plans and SOPs. (These plans include the 10-mile EPZ as a part of the State Base Radiological Emergency Preparedness Plan (REP) and the 50-mile Ingestion Pathway EPZ as well as transportation of radioactive materials.) Response may include monitoring for contaminated water, food, livestock, and environmental monitoring and/or decontamination of people living in the area. Duration may range from hours to months. The recovery phase ensures that the environment and community are safe to resume normal living. In Georgia, three commercial nuclear power plants affect the state. Six Georgia counties contain a 10-mile EPZ which surrounds these plants.

Radiological Incidents

10

The ingestion exposure pathway is within a 50-mile Emergency Planning Zone (EPZ) of the Nuclear Power Plant. The EPZ defines the area for which emergency plans are specifically needed to outline and describe actions necessary to protect the health and safety of the population, in case of a facility accident. Radioactive materials are produced in the operation of nuclear reactors. Transportation of radiological materials and substances is critical to ensure the safety and protection of the local population. In order to mitigate or eliminate the effects of such an accident, protective measures are necessary. Planning, training, and coordination of local, state, federal, and utility responsibilities are described in existing plans and SOPs. (These plans include the 10-mile EPZ as a part of the State Base Radiological Emergency Preparedness Plan (REP) and the 50-mile Ingestion Pathway EPZ as well as transportation of radioactive materials.) Response may include monitoring for contaminated water, food, livestock, and environmental monitoring and/or decontamination of people living in the area. Duration may range from hours to months. The recovery phase ensures that the environment and community are safe to resume normal living. In Georgia, three commercial nuclear power plants affect the state. Six Georgia counties contain a 10-mile EPZ which surrounds these plants.

Terrorism

6

Often, a terrorist attack is based on a political agenda or national cause. Terrorism is the use of violence to elicit fear and effect change. Terrorists take innocent civilians hostage at gun point, plot to assassinate prominent figures, detonate bombs or utilize chemical and/or biological agents in populated areas. Through intelligence, surveillance, and sharing of terrorist activities, law enforcement agencies can mitigate such plans. Specialized training in the areas of surveillance, disaster medicine, bomb disposal, decontamination, stress management, and grief assistance are included in preparedness. Response must be immediate, coordinated and comprehensive at all levels to include bomb and explosive ordinance disposal, intelligence, security, aviation, transit, traffic, emergency medical, and mental health services. The process of recovery may take an extended period of time for the healing of people affected and the

recovery of the community.

Tornado

4

Violent whirling wind accompanied by a funnel-shaped cloud is classified as a tornado. Severe weather conditions, such as a thunderstorm or hurricane, can produce a tornado. The extension may be up to 50 miles and move at speeds of 10 to 50 miles per hour. Through combined action of strong rotary winds and the impact of wind-born debris, destruction occurs. The official tornado season begins in March and continues through August, but may occur throughout the year. Weather band radios, tie-downs for mobile homes and warning systems are mitigating activities. Search and rescue damage assessment, and public information training are preparedness areas. Safe shelter-in-place is a key to response as well as assistance to persons injured, fires, and looting. After the tornado strikes, search and rescue, sheltering, provision of food and clothing to victims, and damage assessment are essential. Recovery may require total support to clear debris, repair utilities, rebuild, and return to a life of normalcy.

Transportation Accident

1

A passenger accident involving an airplane, train, bus, or other vehicle is transportation-related. Mitigation is accomplished by proper maintenance of roads, railroad tracks, traffic control devices, training of operators, inspection of vehicles to eliminate safety deficiencies, and by careful routing on the safest highways. In such an accident, outlining responsibilities and developing operational plans are encompassed in preparedness. A coordinated approach is critical to response. The recovery phase includes debris removal, repairs to transportation facilities and vehicles, and determination of the cause of the accident to prevent reoccurrence. In the case of an airline accident on non-military property, the Aviation Disaster Family Assistance Act of 1996 places primarily responsibility for identification and recovery of fatalities with the National Transportation Safety Board and coordination for family assistance with the American Red Cross. A cargo accident involving chemicals or radiological materials may also be considered as transportation-related.

Tropical Storm

14

A well-organized counterclockwise circulation of clouds and winds below 74 miles per hour constitutes a tropical storm. Severe flooding often accompanies a tropical storm. Mitigation includes identification of critical facilities and mapping of floodplains to protect people and property. Identification of shelters and other critical facilities outside the floodplain in order to move people to protective areas is considered preparation. Response is the evacuation and protection of people and property from the path of a severe storm. Re-entry into the affected disaster area may include water testing, dam repair, housing relocation, and business reconstruction as a part of the recovery process.

Winter Storm

8

A freezing rain or ice storm occurs when the surface temperature falls below freezing. High winds accompanied by freezing rain are more likely to become an

ice storm. Liquid that falls and freezes on impact results in a coat of ice glazed on exposed objects. An ice storm may range from a thin glaze to a heavy coating. A heavy accumulation of ice, especially when accompanied by high winds, devastates trees and power lines. Streets and highways become extremely hazardous to motorists and pedestrians, trees fall, and power outages occur. Mitigation of winter storm damage is best accomplished by using protective construction techniques, such as installation of power lines underground. Plans for large scale power outages, emergency transportation, and delivery of necessities for homebound persons are among preparations required for this hazard. Response and recovery includes deicing roads, clearing debris, repairing power lines, and transporting stranded victims out of harm's way. Usually, this hazard is short-term in nature.

**APPENDIX B
LOCAL MAP (OPTIONAL)**

Local governments may include maps, but they are not required by the State of Georgia.

- I. Optional Local Maps**
- II. Optional Local Maps**

**APPENDIX C
PRIMARY AND SUPPORT AGENCIES**

Key																				
ESF 1	Transportation	ESF 4A	Fire Fighting Services	ESF 6A	Information & Planning	ESF 7	Volunteer													
ESF 2	Communications & Warning	ESF 4B	Search & Rescue	ESF 6B	Resource Support	ESF 8	Public Health, Environmental, and Medical Services													
ESF 3A	Public Works & Engineering	ESF 4C	Hazardous Materials	ESF 6C	Evacuation	ESF 9	Animals & Animal Industry													
ESF 3B	Energy	ESF 5A	Law Enforcement	ESF 6D	Public Information															
		ESF 5B	Victim Recovery	ESF 6E	Damage Assessment															
		ESF 5C	Deceased ID & Mortuary	ESF 6F	Mass Care															
				ESF 6G	Food Services															

Primary or Support Agencies/Organizations	1	2	3A	3B	4A	4B	4C	5A	5B	5C	6A	6B	6C	6D	6E	6F	6G	7	8	9
Acworth Police Department						S		S					S							
Acworth Power				S																
American Red Cross															S	S		S		
Austell Communications 911		S																		
Austell Fire Department					S	S														
Austell Police Department						S		S					S							
CERT (Community Emergency Response Team)																		S		
Cobb / Douglas Boards of Health										S				S		S			P	
Cobb Board of Education Dept. of Public Safety																				
Cobb County 911 / Communications		P																		
Cobb County Animal Control																				P

Primary or Support Agencies/Organizations	1	2	3A	3B	4A	4B	4C	5A	5B	5C	6A	6B	6C	6D	6E	6F	6G	7	8	9
Cobb County Communications Department														P						
Cobb County Department of Family/Children Services																P	S			
Cobb County Department of Public Safety																				
Cobb County Department of Transportation			P								S									
Cobb County DOT - Transit Division	P																			
Cobb County Emergency Management Agency		S									P	P	P		P			P		
Cobb County Fire and Emergency Services					P	P	P							S	S				S	
Cobb County Manager's Office																				
Cobb County Marietta Water Authority			S																	
Cobb County Medical Examiner's Office									P	P										
Cobb County Police Department						S		P	S					S						
Cobb County Resource Council, Inc.																				
Cobb County School District - Transit Division	S																P			
Cobb County Sheriff's Office						S		S	S				S				S			
Cobb County Water System			S																	
Cobb EMC				S																
Cobb Public Services Agency												S								
Dobbins Fire and Emergency Services							S													

Primary or Support Agencies/Organizations	1	2	3A	3B	4A	4B	4C	5A	5B	5C	6A	6B	6C	6D	6E	6F	6G	7	8	9
Emory-Adventist Hospital																			S	
Georgia Department of Agriculture																				S
Georgia Mutual Aid Group					S															
Georgia Power Company				P																
Georgia State Patrol								S												
Georgia State Patrol Aviation						S														
Georgia VOAD																		S		
Greystone Power				S																
Kennesaw 911		S																		
Kennesaw Police Department						S		S					S							
Marietta Board of Light and Water			S																	
Marietta Fire Department					S	S	S													
Marietta Police Department						S		S					S							
Marietta Power				S																
Powder Springs Police Department						S		S					S							
Smyrna Communications 911		S																		
Smyrna Emergency Management Agency																				
Smyrna Fire Department					S	S														

Primary or Support Agencies/Organizations	1	2	3A	3B	4A	4B	4C	5A	5B	5C	6A	6B	6C	6D	6E	6F	6G	7	8	9
Smyrna Police Department						S		S					S							
Wellstar Cobb Hospital																			S	
Wellstar Kennestone Hospital																			S	

**APPENDIX D
LOCAL AGENCY CONTACT INFORMATION**

Acworth Police Department	
Address	4400 Acworth Industrial Drive
City	Acworth
Zip	30101
Phone	770 - 974 - 1232
Fax	678 - 801 - 4059
Website	www.acworth.org

Acworth Power	
Address	4404 Acworth Industrial Drive
City	Acworth
Zip	30101
Phone	770 - 974 - 5233
Fax	770 - 974 - 4833
Website	www.acworth.org

American Red Cross	
Address	1955 Monroe Drive NE
City	Atlanta
Zip	30324
Phone	404 - 876 - 3302
Fax	404 - 575 - 3083
Website	www.redcrossatlanta.org

Austell Communications 911	
Address	2721 Joe Jerkins Boulevard
City	Austell
Zip	30106
Phone	770 - 944 - 4320
Fax	770 - 944 - 4317
Website	www.austell.org

Austell Fire Department	
Address	5300 Austell Powder Springs Road
City	Austell
Zip	30106
Phone	770 - 944 - 4322
Fax	770 - 944 - 6146
Website	www.austell.org

Austell Police Department	
Address	2721 Joe Jerkins Boulevard
City	Austell
Zip	30106
Phone	770 - 944 - 4331
Fax	770 - 944 - 4317
Website	www.austell.org

CERT (Community Emergency Response Team)	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 4567
Fax	770 - 499 - 4558
Website	

Cobb / Douglas Boards of Health	
Address	1650 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 514 - 2300
Fax	770 - 514 - 2320
Website	cobbanddouglaspublichealth.org

Cobb Board of Education Dept. of Public Safety	
Address	240 Barber Road
City	Marietta
Zip	30060
Phone	678 - 594 - 8620
Fax	678 - 594 - 8626
Website	

Cobb County 911 / Communications	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 3911
Fax	770 - 499 - 4160
Website	www.cobbcounty.org/publicsafety/911/

Cobb County Animal Control	
Address	1060 Al Bishop Drive
City	Marietta
Zip	30008
Phone	770 - 590 - 5611
Fax	770 - 590 - 5620
Website	www.cobbanimalcontrol.org

Cobb County Communications Department	
Address	100 Cherokee Street
City	Marietta
Zip	30090
Phone	770 - 528 - 2480
Fax	770 - 528 - 2490
Website	www.cobbcommunications.org

Cobb County Department of Family/Children Services	
Address	325 S. Fairground Street, SE
City	Marietta
Zip	30060
Phone	770 - 528 - 5000
Fax	770 - 528 - 5154
Website	www.cobbdhcs.state.ga.us

Cobb County Department of Public Safety	
Address	100 Cherokee Street, Suite 460
City	Marietta
Zip	30090
Phone	770 - 528 - 3800
Fax	770 - 528 - 3820
Website	www.cobbcounty.org

Cobb County Department of Transportation	
Address	1890 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 1600
Fax	770 - 528 - 1611
Website	http://www.cobbdot.org/

Cobb County DOT - Transit Division	
Address	463 Commerce Park Drive, Suite 112
City	Marietta
Zip	30060
Phone	770 - 528 - 1610
Fax	770 - 528 - 4360
Website	www.cobbdot.org/cct.htm

Cobb County Emergency Management Agency	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 4567
Fax	770 - 499 - 4558
Website	www.cobbfire.org

Cobb County Fire and Emergency Services	
Address	1595 County Services Parkway
City	Marietta
Zip	30008
Phone	770 - 528 - 8000
Fax	770 - 528 - 8323
Website	www.cobbfire.org

Cobb County Manager's Office	
Address	100 Cherokee Street
City	Marietta
Zip	30090
Phone	770 - 528 - 2600
Fax	770 - 528 - 2606
Website	http://www.cobbcounty.org/boc/co_mgr.htm

Cobb County Marietta Water Authority	
Address	1660 Barnes Mill Road
City	Marietta
Zip	30062
Phone	770 - 426 - 8788
Fax	770 - 426 - 9092
Website	www.ccmwa.org

Cobb County Medical Examiner's Office	
Address	150 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 528 - 2200
Fax	770 - 528 - 2207
Website	

Cobb County Police Department	
Address	140 N. Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 499 - 3900
Fax	770 - 499 - 4197
Website	www.cobbpolice.com

Cobb County Resource Council, Inc.	
Address	1595 County Services Pkwy
City	Marietta
Zip	30008
Phone	770 - 528 - 8186
Fax	770 - 528 - 8323
Website	

Cobb County School District - Transit Division	
Address	620 South Cobb Drive
City	Marietta
Zip	30060
Phone	678 - 594 - 8000
Fax	770 - 429 - 5892
Website	www.cobbk12.org/~Transportation

Cobb County Sheriff's Office	
Address	185 Roswell Street
City	Marietta
Zip	30090
Phone	770 - 499 - 4633
Fax	
Website	http://www.cobbcounty.org/sheriff/index.htm

Cobb County Water System	
Address	680 South Cobb Drive
City	Marietta
Zip	30060
Phone	770 - 419 - 6201
Fax	770 - 419 - 6246
Website	http://www.cobbwater.org

Cobb EMC	
Address	1000 EMC Parkway
City	Marietta
Zip	30060
Phone	770 - 429 - 2100
Fax	770 - 429 - 3410
Website	www.cobbemc.com

Cobb Public Services Agency	
Address	100 Cherokee Street, Suite 300
City	Marietta
Zip	30090
Phone	770 - 528 - 2600
Fax	770 - 528 - 2606
Website	www.cobbcounty.org

Dobbins Fire and Emergency Services	
Address	94 MSG/CEF 1483 Refueling Road
City	Dobbins ARB
Zip	30069
Phone	678 - 655 - 4840
Fax	678 - 655 - 5912
Website	www.dobbinsfire.org

Emory-Adventist Hospital	
Address	3949 South Cobb Drive
City	Smyrna
Zip	30080
Phone	770 - 434 - 0710
Fax	770 - 432 - 4260
Website	www.emoryadventist.org

Georgia Department of Agriculture	
Address	19 Martin Luther King, Jr. Drive
City	Atlanta
Zip	30334
Phone	404 - 656 - 3621
Fax	404 - 463 - 6428
Website	www.agr.state.ga.us/aiindex.html

Georgia Mutual Aid Group	
Address	2575 Chantilly Drive NE
City	Atlanta
Zip	30324
Phone	404 - 320 - 1505
Fax	404 - 320 - 9930
Website	www.gmag.org

Georgia Power Company	
Address	241 Ralph McGill Boulevard NE (Bin 10024)
City	Atlanta
Zip	30308
Phone	404 - 506 - 6965
Fax	404 - 506 - 1240
Website	

Georgia State Patrol	
Address	1901 Mc Collum Parkway
City	Kennesaw
Zip	30144
Phone	404 - 624 - 6077
Fax	770 - 528 - 4288
Website	www.georgia.gov

Georgia State Patrol Aviation	
Address	1900 Airport Road
City	Kennesaw
Zip	30144
Phone	770 - 528 - 5439
Fax	770 - 528 - 5422
Website	gsp.state.ga.us

Georgia VOAD	
Address	4439 Parkspring Terrace
City	Norcross
Zip	30092
Phone	404 - 313 - 7878
Fax	770 - 447 - 1581
Website	

Greystone Power	
Address	4040 Bankhead Highway
City	Douglasville
Zip	30133
Phone	770 - 942 - 6576
Fax	770 - 942 - 6050
Website	www.greystonepower.com

Kennesaw 911	
Address	2539 J. O. Stephenson Avenue
City	Kennesaw
Zip	30144
Phone	770 - 422 - 2505
Fax	770 - 429 - 4537
Website	http://kennesaw.ga.us

Kennesaw Police Department	
Address	2539 J. O. Stephenson Avenue
City	Kennesaw
Zip	30144
Phone	770 - 422 - 2505
Fax	770 - 429 - 4537
Website	http://police.kennesaw.ga.us

Marietta Board of Light and Water	
Address	675 North Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 794 - 5100
Fax	770 - 794 - 5195
Website	www.mariettapower.com

Marietta Fire Department	
Address	112 Haynes Street
City	Marietta
Zip	30060
Phone	770 - 794 - 5450
Fax	770 - 794 - 5465
Website	www.mariettaga.gov

Marietta Police Department	
Address	150 Haynes Street
City	Marietta
Zip	30060
Phone	770 - 794 - 5300
Fax	770 - 794 - 5305
Website	www.mariettaga.gov

Marietta Power	
Address	675 North Marietta Parkway
City	Marietta
Zip	30060
Phone	770 - 794 - 5100
Fax	770 - 794 - 5195
Website	www.mariettapower.com

Powder Springs Police Department	
Address	4483 Pineview Drive
City	Powder Springs
Zip	30127
Phone	770 - 943 - 1616
Fax	770 - 943 - 8027
Website	www.cityof powdersprings.org

Smyrna Communications 911	
Address	2646 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 6666
Fax	770 - 431 - 2876
Website	www.ci.smyrna.ga.us

Smyrna Emergency Management Agency	
Address	2620 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 6667
Fax	770 - 431 - 2878
Website	

Smyrna Fire Department	
Address	2620 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 6667
Fax	770 - 431 - 2878
Website	

Smyrna Police Department	
Address	2646 Atlanta Road
City	Smyrna
Zip	30080
Phone	770 - 434 - 9481
Fax	770 - 319 - 5433
Website	

Wellstar Cobb Hospital	
Address	3950 Austell Road
City	Austell
Zip	30106
Phone	770 - 732 - 4000
Fax	
Website	www.wellstar.org

Wellstar Kennestone Hospital	
Address	677 Church Street
City	Marietta
Zip	30060
Phone	770 - 793 - 5000
Fax	
Website	www.wellstar.org

**APPENDIX E
LOCAL GOVERNMENT OFFICIALS CONTACT INFORMATION**

Name	Title	Agency	Office
Tommy Allegood	Mayor	City of Acworth	770 - 974 - 3112
Joe Jerkins	Mayor	City of Austell	770 - 944 - 4328
Leonard Church	Mayor	City of Kennesaw	770 - 424 - 8274
William B. Dunaway	Mayor	City of Marietta	770 - 794 - 5502
Patricia Vaughn	Mayor	City of Powder Springs	770 - 943 - 1666
A. Max Bacon	Mayor	City of Smyrna	770 - 319 - 5302
David Hankerson	City/County Manager	Cobb County	770 - 528 - 2612
Tim Lee	Commissioner	Cobb County	770 - 528 - 3317
Helen Goreham	Commissioner	Cobb County	770 - 528 - 3313
Woody Thompson	Commissioner	Cobb County	770 - 528 - 3311
Sam Olens	Commission Chairperson	Cobb County	770 - 528 - 3305
Joe Thompson	Commissioner	Cobb County	770 - 528 - 3316

**APPENDIX F
OTHER AGENCY CONTACT INFORMATION**

Name	Agency	Office
Chemical Transportation Emergency Center	(CHEMTREC)	800 - 424 - 9300
Georgia Environmental Protection Division	2 Martin Luther King Jr. Dr, Suite 1152 East Tower	404 - 657 - 5947
U.S. Environmental Protection Agency	Atlanta Federal Center, 61 Forsyth Street, SW	404 - 562 - 9900
Douglas County EMA	Director Curtis Little	770 - 949 - 3007
Atlanta - Fulton County EMA	Director Jim Cook	404 - 730 - 5600
Paulding County EMA	Director Joseph Griffin	770 - 443 - 7629
Cherokee County EMA	Director Robby Westbrook	678 - 493 - 4000
Georgia Emergency Management Agency (GEMA)	P.O. Box 18055, Atlanta, GA 30316-0055	404 - 635 - 7000
Georgia Emergency Managment Agency (GEMA)	Sheri Russo, Area 7 Field Coordinator	404 - 635 - 4208

**APPENDIX G
EMERGENCY SHELTERS**

Section I: Cobb Official Shelter Information

For official shelter information, go to the Georgia Department of Human Resources (<http://rome.gema.state.ga.us/webgema/shelters.nsf>).

Section II: Cobb Optional Local Shelter Information

Awtrey Middle School	
Address	3601 Nowlin Road
City	Kennesaw
Zip	30144
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Campbell High School	
Address	5265 Ward Street
City	Smyrna
Zip	30080
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	500
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Campbell Middle School	
Address	3295 S. Atlanta Road
City	Smyrna
Zip	30080
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Carl Harrison High School	
Address	4500 Due West Road
City	Kennesaw
Zip	30152
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	500
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Cooper Middle School	
Address	4605 Ewing Road
City	Austell
Zip	30106
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Daniell Middle School	
Address	2900 Scott Road
City	Marietta
Zip	30066
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Dickerson Middle School	
Address	855 Woodlawn Road
City	Marietta
Zip	30068
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Dodgen Middle School	
Address	1725 Bill Murdock Road
City	Marietta
Zip	30062
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

East Cobb Middle School	
Address	380 Holt Road
City	Marietta
Zip	30065
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Eastside Baptist Church	
Address	2450 Roswell Road
City	Marietta
Zip	30068
Phone	770 - 971 - 2323
Contact Name	Kenny Swann
Maximum Capacity	250
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Floyd Middle School	
Address	4803 Floyd Road
City	Mableton
Zip	30126
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Garrett Middle School	
Address	5235 Austell-Powder Springs Road
City	Austell
Zip	30106
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Griffin Middle School	
Address	4010 King Springs Road
City	Smyrna
Zip	30082
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	117
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Hightower Trail Middle School	
Address	3905 Post Oak Tritt Road
City	Marietta
Zip	30062
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	117
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

John McEachern High School	
Address	2400 New Macland Road
City	Powder Springs
Zip	30127
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	1000
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Kennesaw Mountain High School	
Address	1898 Kennesaw Due West Road
City	Kennesaw
Zip	30152
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Lassiter High School	
Address	2601 Shallowford Road
City	Marietta
Zip	30066
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	400
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Lindley Middle School	
Address	50 Veterans Memorial Highway
City	Mableton
Zip	30126
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Lost Mountain Middle School	
Address	700 Mountain Road
City	Marietta
Zip	30064
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Mabry Middle School	
Address	2700 Jims Road
City	Marietta
Zip	30066
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Marietta High School	
Address	1171 Whitlock Avenue
City	Marietta
Zip	30064
Phone	770 - 428 - 2631
Contact Name	Gordon Pritz
Maximum Capacity	768
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

McCleskey Middle School	
Address	4080 Maybreeze Road
City	Marietta
Zip	30066
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

North Cobb High School	
Address	3400 Highway 293 North
City	Kennesaw
Zip	30144
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	300
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Oakwood Open Campus High School	
Address	1560 Joyner Avenue
City	Marietta
Zip	30060
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	135
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Osborne High School	
Address	2451 Favor Road
City	Marietta
Zip	30060
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	309
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Palmer Middle School	
Address	690 N. Booth Road
City	Kennesaw
Zip	30144
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	480
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Pebblebrook High School	
Address	991 Old Alabama Road
City	Mableton
Zip	30126
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	1000
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Pine Mountain Middle School	
Address	2720 Pine Mountain Circle
City	Kennesaw
Zip	30144
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Pope High School	
Address	3001 Hembree Road
City	Marietta
Zip	30062
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	300
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Simpson Middle School	
Address	3340 Trickum Road
City	Marietta
Zip	30066
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Smitha Middle School	
Address	2025 Powder Springs Road
City	Marietta
Zip	30064
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

South Cobb High School	
Address	1920 Clay Road
City	Austell
Zip	30106
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	500
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Sprayberry High School	
Address	2525 Sandy Plains Road
City	Marietta
Zip	30066
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	250
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Tapp Middle School	
Address	3900 Macedonia Road
City	Powder Springs
Zip	30127
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	125
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Walton High School	
Address	1590 Bill Murdock Road
City	Marietta
Zip	30062
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	1000
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

Wheeler High School	
Address	375 Holt Road
City	Marietta
Zip	30068
Phone	404 - 726 - 3854
Contact Name	Dir. James Arrowood
Maximum Capacity	500
Size	
Showers	Y
Bathroom	Y
Kitchen	Y
Handicap Access	Y
Animals Allowed	N
24-Hour Access	Y

**APPENDIX H
HAZARDOUS MATERIALS FACILITIES**

APPENDIX I PUBLIC INFORMATION PROCEDURES

COMMUNICATIONS

Effective communications are essential to the success of emergency operations. The pre-planning, collecting, processing, and dissemination of information about a potential or actual emergency is addressed through public information. Building good will and public confidence is essential to emergency preparedness. This may be accomplished, in part, through maintaining a current media roster as contained in Appendix J, Media Contact Information and providing the media with appropriate emergency management information.

The EMA will develop methods to provide people with sensory disabilities (e.g., blindness, deafness) and/or non-English speaking with emergency information. This issue should also be considered when developing community awareness materials.

One area of particular concern is educating the public regarding the difference in watches versus warnings. Often, these terms are confusing to the public.

Coordinating and assisting agencies and organizations with ESF responsibilities in the development of uniform policies for news releases and establishing protocols to keep the media informed is extremely important. Evacuation, shelter opening, outreach, donated goods, and public safety are issues where the media may be of assistance.

Defining a time frame to warn the public about a potential or imminent threat of an emergency is another important factor. The media should be cognizant of dissemination time frames for different types of disasters (e.g., hurricanes, tropical storms).

A coordinated arrangement among agencies and organizations with ESF responsibilities regarding the exchange of emergency or disaster information is another consideration. The provision of timely updates including a method to respond to inquiries (e.g., missing relatives, restricted areas of access, and re-entry) must be shared with all responders, as well as the media. Continuing the provision of public safety and other necessary information is necessary throughout the recovery phase. The media may be a valuable partner in this process.

NOTE: The EMA, in coordination with agencies and organizations with ESF responsibilities, should develop policies and protocols for a uniform response to the media.

**APPENDIX J
MEDIA CONTACT INFORMATION**

Name	Phone	Fax	Contact Name
Newspapers			
Associated Press	404 - 522 - 8971	404 - 524 - 4639	Assignment Desk
Atlanta Journal & Constitution/Atlanta Office	404 - 582 - 7256	404 - 526 - 5342	Assignment Desk
Atlanta Journal & Constitution/Marietta Office	770 - 509 - 4080	770 - 509 - 4170	Assignment Desk
Marietta Daily Journal	770 - 795 - 3000	770 - 422 - 9533	Assignment Desk
Radio			
National Public Radio	770 - 587 - 3062	770 - 587 - 3062	Assignment Desk
Peach State Public Radio	404 - 685 - 2690	404 - 685 - 2684	Assignment Desk
WAZX 1550 AM/101.9 FM	770 - 436 - 6171	770 - 436 - 0100	Assignment Desk
WGST 640 AM/105.7 FM	404 - 367 - 6400	404 - 367 - 6401	Assignment Desk
WKHX 101.5 FM	770 - 955 - 0101	770 - 953 - 4612	Assignment Desk
WSB 750 AM/B98.5 FM	404 - 897 - 7333	404 - 897 - 7593	Assignment Desk
WYAY 106.7 FM	770 - 955 - 0106	770 - 952 - 7461	Assignment Desk
Television			
ABC News Network	770 - 431 - 7777	770 - 431 - 7800	Assignment Desk
Channel 2	404 - 897 - 7333	404 - 897 - 7593	Assignment Desk
CNN	404 - 827 - 1500	404 - 827 - 1575	Assignment Desk
NBC News Network	404 - 881 - 0154	404 - 874 - 0929	Assignment Desk
WAGA Fox 5	404 - 898 - 0124	404 - 898 - 0169	Assignment Desk
WGCL CBS 46	404 - 325 - 3000	404 - 327 - 3004	Assignment Desk
WXIA 11 Alive	404 - 873 - 9114	404 - 881 - 0675	Assignment Desk

APPENDIX K COMMUNICATIONS AND WARNINGS

COMMUNICATIONS

Effective communications are essential to the success of emergency operations. Local law enforcement (e.g., police departments, Sheriff's Office), 911 centers, communication centers, and/or other designated agencies will coordinate emergency communications. These agencies and organizations should have communication capabilities with other jurisdictions. GEMA may be of assistance with radio or telephone warnings and updates to other agencies and organizations.

WARNINGS

Efficient warning procedures are critical to emergency operations. The Sheriff's Office, communication center, and/or other designated agency should have warning capability, in most situations, to city, county, or consolidated governments. Warning messages should be disseminated on a 24-hour basis. Warnings can be received by the Sheriff's Office via radio or commercial telephone.

Warning the public about an emergency or disaster situation includes various means of communications, such as: local radio and television; Emergency Alert System (EAS); weather band radios; sirens mounted on emergency vehicles; and "alert" signals. An "alert" is usually three to five minutes of steady sound. In some situations, either a siren, whistle, or other device may be an indication to "turn on" the radio or television for further information and instructions. Upon activation of a warning system, the local EMA director or authorized personnel may instruct law enforcement, fire services or other designated agency to sound warning systems over vehicle sirens or activate the broadcast system available through radio and television. Communications and warning procedures should be developed by the EMA for the applicable jurisdiction.

APPENDIX L GLOSSARY

Alternate EOC a site located away from the primary EOC where officials exercise direction and coordination in an emergency or disaster.

CHEMTREC "Chemical Transportation Emergency Center," a public service of the Chemical Manufacturers Association located in Washington, D.C. CHEMTREC provides immediate advice for emergency personnel at the scene of an accident or spill.

Command Post a designated location to communicate and exercise direction and coordination over an emergency or disaster.

Continuity of Government measures taken to ensure coordination of essential functions of government in the event of an emergency or disaster.

Critical Facilities schools, libraries, hospitals, public roads, water and sanitation systems, public safety buildings and other essential facilities.

Damage Assessment an appraisal or determination of the number of injuries or deaths, damage to public or private property, status of critical facilities, services, communication networks, public works and utilities, and transportation resulting from a man-made or natural disaster.

Decontamination reduction or removal of chemical, biological or radioactive material from a structure, area, object, or person.

Direction and Coordination determining and understanding responsibilities so as to respond appropriately and expeditiously at a centralized center and/or on-scene location during emergency operations.

Disaster a "large-scale" man-made or natural hazard resulting in severe property damage, injuries and/or death within a community or multi-jurisdictional area that requires local, state, and federal assistance to alleviate damage, loss, hardship, or suffering.

DRC Disaster Recovery Center.

Drill a method or procedure that involves elements of a preparedness plan or the use of specific equipment.

EAS Emergency Alert System, a digital voice/text technology communications system consisting of broadcast stations and interconnecting facilities authorized by the Federal Communications Commission to provide public information before, during, and after disasters.

Emergency A man-made or natural hazard that seriously threatens the loss of life

and damage to property within a community or multi-jurisdictional area and requires local and/or state response to save lives and protect property, public health, and safety.

Emergency Management an organized analysis, planning, direction, and coordination of resources to mitigate, prepare, respond, and assist with recovery from an emergency or disaster.

Emergency Management Agency local government agency, established by local resolution(s), charged with the responsibility for local emergency management mitigation, preparedness, response, and recovery activities within the jurisdiction.

Emergency Management Agency Director an individual with primary responsibility for emergency management mitigation, preparedness, response, and recovery within the jurisdiction.

Emergency Operations Center (EOC) a protected site from which local government officials and designated agencies and/or organization representatives exercise direction and coordination in an emergency or disaster.

Emergency Operations Plan (EOP) a document describing mitigation, preparedness, response, and recovery actions necessary by local government and designated and supporting agencies or organizations in preparation of an anticipated emergency or disaster.

Emergency Support Function (ESF) a functional emergency management responsibility established to facilitate assistance required during mitigation, preparedness, response, and recovery to save lives, protect health and property, and maintain public safety.

Exercise a simulated occurrence of a man-made or natural emergency or disaster involving planning, preparation, operations, practice, and evaluation.

Evacuees persons moving from areas threatened or struck by an emergency or disaster.

Federal Disaster Assistance aid to disaster victims and state and local governments by the Federal Emergency Management Agency and other federal agencies.

GEMA the Georgia Emergency Management Agency. A state agency established by state law, responsible for statewide emergency management mitigation, preparedness, response and recovery activities within the State of Georgia.

Hazard a dangerous situation or occurrence that may result in an emergency or disaster.

Hazardous Materials Incident an occurrence resulting in the uncontrolled release of materials capable of posing a risk to health, safety, and property.

Mitigation saves valuable resources and prevents suffering and hardship in future disasters by breaking the repetitive cycle of destruction and reconstruction through actions designed to reduce the long-term risk to human life and property from hazards. Mitigation involves three basic approaches: avoidance of spatially-predicted natural hazards, human activity, and the built environment (e.g., limited development in flood-prone areas); spatially-unpredictable hazards that include activities that are not vulnerable to hazards (e.g., establishment of building codes that require building or retrofitting resulting in less likely damage); and hazard-prone areas, such as urban settings, that involve development or activity to shield from a hazard (e.g., flood control structures) and limit activity and use of land.

Incident Command System (ICS) A management tool consisting of procedures for organizing personnel, facilities, equipment and communications at the scene of an emergency.

Incident Commander is responsible for all aspects of the response, including developing incident objectives and managing all incident operations.

Mobile Command Post (MCP) a vehicle having the capability to communicate and exercise direction and coordination over an emergency or disaster.

MOU a written memorandum of understanding between agencies and organizations to share resources and assistance during an emergency or disaster.

Mutual Aid Agreement a formal written agreement among local governments which includes sharing of resources and assistance during an emergency or disaster.

Nuclear Power Plant an electrical generating facility using a nuclear reactor as a power (heat) source.

Operating Condition (OPCON) increasing levels of preparedness from five to one requiring performance of predetermined actions in response to a perceived or real threat.

OSHA Occupational Safety and Health Administration.

Power Outage an interruption or loss of electrical service due to disruption of power generation or transmission caused by accident, sabotage, natural hazards, equipment failure, or fuel shortage.

Public Information dissemination of information in anticipation of an emergency

or disaster and timely actions, updates, and instructions regarding an actual occurrence.

Public Information Officer a person responsible for preparing and coordinating the dissemination of emergency public information.

Preparedness maintaining emergency management capabilities in readiness, preventing capabilities from failing, and augmenting the jurisdiction's capability including training, developing, conducting and evaluating exercises, identifying, and correcting deficiencies, and planning to safeguard personnel, equipment, facilities, and resources from effects of a hazard.

Primary Responsibility an agency or organization designated leadership and coordination of a specific emergency support function so as to mitigate, prepare, respond, and assist with recovery of an emergency or disaster.

Recovery long-term activities beyond damage assessment necessary to satisfy immediate life support needs, maintain logistical support, begin restoration of the infrastructure, identify individuals and communities eligible for disaster assistance, and implement post-disaster mitigation.

Response time sensitive actions to save lives and/or protect property, stabilize emergency or disaster situations, and initiate actions to notify emergency management representatives of the crisis, evacuate and/or shelter the population, inform the public about the situation, assess the damage, and request additional assistance, as needed.

SARA Superfund Amendments and Reauthorization Act of 1986.

Shelter a designated facility that provides temporary congregate care for individuals and families who have been forced from their homes by an emergency or disaster.

Shelter Management the internal organization, administration, and operation of a shelter facility by the American Red Cross.

SOC State Operations Center

Staging Area a location pre-selected for emergency management equipment, vehicles, and personnel to begin coordinated operations, deployment of personnel to host jurisdictions and other assistance to affected communities.

SOP Standard Operating Procedures directions, detailing task assignments, and a step-by-step process of responsibilities relating to each Emergency Support Function.

Support Agencies an agency or organization which provides assistance to the

primary agency or organization with designated Emergency Support Function responsibility.

Unified Command a structure that brings together all major organizations involved in an incident in order to coordinate an effective response while at the same time carrying out their own jurisdictional responsibilities.

Warning alerting local government, agencies and organizations with emergency support function responsibilities, and the public regarding the threat of extraordinary danger (e.g., tornado warning, hurricane warning, severe storm warning) and that such occurrence has been sighted or observed specifying related effects that may occur due to this hazard.

Watch indications by the National Weather Service that, in a defined area, conditions are possible or favorable for the specific types of severe weather (e.g., flashflood watch, tropical storm watch).

APPENDIX M REFERENCES

Georgia Emergency Management Act of 1981, as amended.

Georgia Emergency Operations Plan, revised June 2003.

Local Resolution for Emergency Management.

The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended. (<http://www.fema.gov/library/stafact.shtm>)